

Election Inspector Information

ELIGIBILITY

- Must be a registered voter in Steuben County
- Can read & write English
- Must have reliable transportation

WHAT ARE THE RESPONSIBILITIES?

Inspectors work together to ensure all voters can vote in a fair and efficient manner in accordance with the Election Law.

Duties include:

- Prepare polling site for voters
- Set up voting equipment
- Check voters in
- Assisting voters, when needed
- Close the polling site
- Canvassing and reporting results
- Assisting other inspectors as needed

ARE INSPECTORS PAID?

Steuben County pays inspectors for their service:

- ✓ \$ 40.00 - Training Class
- ✓ \$256.00 – For a Full Election Day (5:30 am – 9:30 pm)
- ✓ \$ 16.00 an hour during Early Voting

WILL I WORK AT MY OWN POLL SITE?

If there are openings, yes. Otherwise, you will be assigned to a poll site as close to your home district as possible.

WHAT HOURS WILL I WORK?

Inspectors are required to be at their assigned poll site by 5:30 am and work until at least 9:30 pm. We offer ½ day shifts when it is possible. The more Inspectors we have the better the chances are of our office being able to offer ½ day shifts. Plan on working a full day in case we don't have enough Inspectors to cover ½ day shifts.

HOW MANY INSPECTORS ARE THERE?

The Board of Elections needs about 250 Inspectors to fully staff the county's 44 poll sites on Election Day.

WILL I WORK WITH EXPERIENCED INSPECTORS?

We make every effort to place new inspectors at poll sites with seasoned and experienced inspectors.

Please Note: If you have a relative, significant other, etc., on the ballot you cannot work in any poll site where their name appears on the ballot. This includes Early Voting. You must disclose this information to the Board of Elections.