

**STEBEN COUNTY NATURAL GAS TASK FORCE HOUSING SUB-COMMITTEE**

*Monday, May 16, 2011*

*1:30 PM*

*Steuben County Office Building  
Legislative Committee Conference Room  
Bath, New York*

**MINUTES**

**COMMITTEE:** Kathryn A. Muller, Chair Lisa Baker Dawn Dowdle  
**STAFF:** Mark Alger Amy Dlugos  
**OTHER:** Edward Young

**I. CALL TO ORDER**

The meeting was called to order by Ms. Muller at 1:30 PM.

**II. APPROVAL OF MINUTES – Duly Carried**

**III. ACTION PLAN**

Updated version distributed and reviewed. Discussed mapping the areas within the County identifying the “hot spots” for drilling and potential “man camp” sites. Mr. Young identified these areas from his perspective and Ms. Dlugos had them mapped. Discussion on adding pipelines and railroads to the map.

**IV. MEETING WITH MUNICIPALITIES**

Discussion on presentation for meeting with municipalities. Ms. Dlugos will be presenting the Site Plan Review and the Resource Guide. Ms. Dowdle suggested letting the supervisors know to be aware of what is coming, but not to rush into creating laws and to wait until more information gets out.

**V. GENERAL DISCUSSION**

A. Hotel Room Tax – Mr. Young brought up the topic of hotel room tax. Mr. Alger said that the Tourism Coordinator for the County is tracking occupancy and this law may need to be changed.

B. Severance Tax on Rental Units – Mr. Young mentioned that this is another area of concern. Ohio has an ordinance on rental units where they charge a certain amount of money per month per unit that gets paid to the municipality. Mr. Alger said it he would be interested in taking a look at the law. Mr. Young will try to get a copy. Hornell has the policy that an inspection is done by code enforcement on a rental unit before it is re-occupied.

C. Housing Conference in Bradford County – Ms. Dlugos said that the conference didn’t provide much data. They have seen rents increase substantially.

D. Code Enforcement – Discussion on updating the Code Enforcement Officers on regulations on group housing and possible code enforcement training with the Department of State. Ms. Dlugos will speak to

Marvin Rethmel about this. Ms. Dlugos also will be conducting training with the planning boards. Ms. Dlugos, Peggy Coleman, and Meghan Thoreau are discussing setting up a meeting with the campground owners in mid-June to discuss what they will be seeing.

**VI. NEXT MEETING**

The committee will meet again in the late summer or early fall if we need to make a change to the Action Plan or if we receive more information on the drilling.

Respectfully Submitted by

Donna Evingham  
Confidential Secretary  
Department of Social Services