

**STEBEN COUNTY NATURAL GAS TASK FORCE HOUSING SUB-COMMITTEE**

**Monday, March 21, 2011**

**1:30 PM**

**Steuben County Office Building  
Legislative Committee Conference Room  
Bath, New York**

**MINUTES**

Committee: Kathryn A. Muller, Chair Lisa Baker  
Staff: Amy Dlugos  
Others: Edward Young Len McConnell Meghan Thoreau

**I. CALL TO ORDER**

The meeting was called to order by Ms. Muller at 1:30 PM.

**II. APPROVAL OF MINUTES – Duly Carried.**

**III. ACTION PLAN**

Ms. Dlugos distributed a draft Action Plan. The Housing Committee’s Action Plan will be incorporated into the Natural Gas Task Force Steering Committee’s Action Plan to be distributed at the meeting with the municipalities. Suggestion was made by Ms. Thoreau to add an action item to recommend each municipality review their zoning maps and evaluate if they have adequate space for development to allow for changes or amendments if needed. Ms. Dlugos suggested those municipalities who have only low and medium density zoning may want to add more high density zoning.

Further discussion related to the meeting with the NGTF Steering Committee and the municipalities, and in addition with the drilling companies. We have spoken in the past about meeting with the drilling companies with contiguous counties or on a regional level.

One action item includes cataloging the vacant public/private buildings that could be converted to gas worker housing or offices and provide this information to the industry. A suggestion was made to check with realtors and possibly Kevin Williams to compile this information. Ms. Thoreau suggested mapping where we would prefer to have “man camps” to present to the drilling companies.

Discussion on how to deal with the displaced residents that we will have when the companies come in. This may cause overcrowding as families will move in with other family members. This will also cause safety concerns.

**IV. GENERAL DISCUSSION**

Ms. Thoreau let the committee know of an upcoming annual forum that the Pennsylvania and New York Steering Committees put together on March 28th in Owego. Ms. Dlugos and Ms. Thoreau will be attending this meeting. This will be good to see what the Pennsylvania Task Forces are doing relating to housing, etc.

Ms. Dlugos is working on the Site Plan Review Law. She will forward this information on. It is very simple and straight forward as we will be working with communities that have not really been heavily regulated. Ms. Thoreau suggested finding some draft language for the zoning issues to give to them to use as inserts for existing language they have.

Ms. Dlugos spoke with the Department of Health out of Hornell regarding the drilling company's creation of wells, etc. when developing "man camps". Discussion followed on "man camps" and how they are set up. Ms. Thoreau will pull together some resources for the committee. This information will be good to have when meeting with the municipalities. A suggestion was made to create regulations for design, layout and road structure when establishing plans for "man camps". This will ensure a use for the land when the "man camps" are vacated. Ms. Dlugos suggested having the State provide training with the Code Enforcement Officers so they have up to date information in preparation for "man camp" site reviews.

Another suggestion was made to create a resource booklet/binder to have available to give the Natural Gas Steering Committee. This will be a good resource for the municipalities. This could include areas identified for possible "man camp" locations. At the next Housing Committee meeting the committee will identify information that would be useful in the mapping and resource booklet. There could be different tabs that consist of maps, useful organizations that could help, blueprints of "man camps", and any existing policies relating to housing.

**V. NEXT MEETING**

The next meeting has been scheduled for April 18, 2011 at 1:30 PM.

Respectfully Submitted by

Donna Evingham  
Confidential Secretary  
Department of Social Services