

**STEUBEN COUNTY NATURAL GAS TASK FORCE
ROADS & INFRASTRUCTURE SUBCOMMITTEE**

Friday, April 8, 2011

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Karl Anderson Vince Spagnoletti Steve Orcutt
Dan Hamilton

STAFF: Mark Alger Bryce Foster
Shawn Corey

OTHERS: Dave Erwin Edward Young Meghan Thoreau
Velynda Risley

I. CALL TO ORDER

The meeting was called to order by Mr. Anderson at 11:00 .m.

II. APPROVAL OF MINUTES – Minutes were accepted

III. GENERAL BUSINESS

A. Introductions – Introductions were made.

B. Road Use Agreement – Mr. Spagnoletti went over the 3 items that were added to the Road Use Agreement since the previous meeting.

- Page 15 – **Road repair and inspections**, section **b.** was added.
- Page 17 – **Permits** - include Stormwater phase 2 permits.
- Page 19 - **Bonding** – Section 10.2, Multiple users was added.

Mr. Spagnoletti also stated that one thing that came up at the Public Works Committee about the Road Use Agreement was the concern about daily routine repairs to the roads and that they are taken care of quick enough. The following was added to the Road Use Agreement. “The County will inform the Developer(s) of required emergency repairs and the repair shall be accomplished within a minimum of twelve (12) hours. If more time is required the Developer(s) shall inform the County of the status of the repair on a daily basis, but at no time shall the road become impassable or become dangerous to the traveling public.”

C. Model Site Plan – Mr. Anderson stated he will get together with Amy Dlugos on the Model Site plan law. Most of it is done. Amy has produced something that any town can pick and choose what they want from it.

IV. NEW BUSINESS

A. Meeting for Towns and Villages. – Mr. Anderson stated there is going to be a meeting on Thursday, May 26th at 6:00 pm with the Town Supervisors and Highway Superintendents. Mr. Anderson would like to be able to send a letter in advance to the Towns and Villages with the Model Site plan law and the Road Use Agreement. The meeting will be held at the Civil Defense building. The meeting will be restricted to the Town Highway Superintendent and the Town Supervisor.

Mr. Anderson will try to put together a letter for review at the next meeting.

Mr. Hamilton stated that there would be a special training on Wednesday, April 13th at the Civil Defense building for the Highway Superintendents. He would like to find out what towns have Road Use Agreements.

Mr. Anderson adjourned the meeting at 11:45

Respectfully Submitted by
Debra Cotter
Account Clerk
Department of Public Works

**NEXT MEETING
Thursday May 5, 2011
11:00 a.m.**