

EMC is working with Commissioner Spagnoletti and looking at the report regarding drill cuttings being taken into the landfill.

MOTION: APPROVING THE APPOINTMENTS TO THE PUBLIC SAFETY, ROADS AND INFRASTRUCTURE AND HOUSING SUBCOMMITTEES AS PRESENTED MADE BY MR. ALGER. SECONDED BY MR. ERWIN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Ms. Dlugos informed the committee that Southern Tier Central is talking about applying for an ARC Grant with a focus on the impact of gas drilling on the tourism industry. Mr. Donnelly asked is there any interest by Southern Tier Central in putting the three counties together when they apply for this grant? Ms. Dlugos replied that Jennifer Fais would be the contact person if they did that. Southern Tier Central and Southern Tier East will apply for the ARC Grant together.

B. **Appointing Committee Chairmen** – Mr. Alger stated that he is not prepared to make a recommendation at this time.

C. **Secretarial Support** – Mrs. Mori stated that once the Chairmen are selected, we will meet with them and their secretarial staff. We are also going to require them to have a backup staff person. Mr. Alger commented that we are anticipating staffing, with regard to secretarial support, from one of the county departments within each of the subcommittees.

IV. PUBLIC INFORMATION

A. **Web Page** – Ms. Dlugos informed the committee that Information Technology has started working on a web page for the Natural Gas Task Force. She distributed a copy of the page for the committee to review. Under the Home tab we would include the Mission Statement as well as a listing of the Subcommittees and their members. There will also be a place for Press Releases, Minutes, etc.

Mr. Hauryski asked what about emails? Ms. Dlugos replied on the web page under the Contacts tab people will be able to send emails to the Task Force. We have also put together email lists for each of the committees as well as a general public list. Mr. Hauryski asked who will be responsible for keeping the web page up-to-date? Ms. Dlugos replied that she would imagine that would be done by her and IT.

Ms. Dlugos asked if the design of the web page needs to go to the Law Department for review? Mr. English replied he would be happy to look at it. Will this go on the County page? Mr. Alger replied there will be a link to this from the County page. Mr. English commented we typically do not review what goes on the web page unless we are asked.

Ms. Dlugos stated that she will email the committee before we go live with this web page. Mr. Donnelly asked will it go live by the end of the month? Ms. Dlugos replied we probably can have something put together by then.

V. OTHER BUSINESS

A. **Appointment Letters** – Mr. Donnelly informed the committee that he had asked the Law Department to help us draft an appointment letter to inform individuals of their appointments to the subcommittees. Mrs. Chapman distributed copies of the appointment letter to be sent to the three subcommittees as well as the letter that will be sent to individuals serving as advisory members. Mr. Donnelly stated that he wanted to convey that these individuals are not agents or employees of the County in any way.

MOTION: APPROVING THE OFFICIAL NOTICE OF APPOINTMENT TO THE NATURAL GAS TASK FORCE SUBCOMMITTEES AND FOR THOSE INDIVIDUALS SERVING AS ADVISORY MEMBERS MADE BY MR. HAURYSKI. SECONDED BY MR. ERWIN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. **Press Releases** – Mr. Donnelly stated that all press releases should be approved and issued by the Steering Committee. Mrs. Mori stated that she would talk to the secretarial staff regarding this as they will be funneling everything through our department.

C. **Letters to Individuals Not Chosen** – Ms. Dlugos asked are we sending a letter to those individuals that were not chosen? Mr. Donnelly replied yes. The letter should say that we appreciate and thank them for their interest. We also would welcome them to attend any meetings and that we will keep them on our email list. Ms. Dlugos stated that she will draft a letter.

Mr. Donnelly stated that he would like to thank Mary Perham for her article regarding the Natural Gas Task Force.

D. **Subcommittee Tasks** – Mr. Donnelly commented that he believes the subcommittees should focus their discussions on road use agreements, land use, and engineering reports on the Marcellus Shale. Mr. Alger stated that he could have a recommendation for the Chairs of the subcommittees within the next week. The committee agreed to allow Mr. Alger to appoint the Chairs for the Subcommittees.

Mr. Donnelly suggested that perhaps the first meeting should be a joint organizational meeting with all committees. Mr. Hauryski commented then at that time the Steering Committee could give them their charge and everyone will be on the same page.

A joint organizational meeting of the Natural Gas Task Force was set for Friday, July 30, 2010 at 1:30 p.m. in the Chambers.

VI. NEXT MEETING

The next meeting of the Steering Committee will be held on Friday, August 6, 2010 at 1:30 p.m.

MOTION: TO ADJOURN MADE BY MR. HAURYSKI. SECONDED BY MR. ERWIN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature