



PURCHASING DEPARTMENT  
COUNTY OF STEUBEN

3 EAST PULTENEY SQUARE  
BATH, NEW YORK 14810-1510  
(607) 664-2484

DATE: February 10, 2026

MEMO TO: Checkomatic, Inc.  
Courier Printing Corporation  
Image Now  
Ridgewood Press

FROM: Andrew G. Morse, Director of Purchasing

RE: Printing Services 2026, Document #GC-26-001-B

At the recent meeting of the Administration Committee of the Steuben County Legislature, the above referenced bid was awarded on a line-item basis to Checkomatic, Inc., Image Now and Ridgewood Press. A tab sheet summarizing the bids is available at [www.steubencountyny.gov](http://www.steubencountyny.gov).

If you have any questions regarding this matter, please contact this office.

Thank you for your interest in doing business with Steuben County.

AGM:jap  
c:file

	<b>Checkomatic, Inc.</b>	<b>Courier Printing Corp.</b>	<b>Image Now</b>	<b>Ridgewood Press</b>
<b>Business Cards Black</b> 250	NB	\$228.00	\$38.00	\$71.00
<b>Business Cards Black</b> 500	NB	\$240.00	\$45.00	\$78.00
<b>Business Cards 2</b> Color 250	NB	\$241.00	\$38.00	\$78.00
<b>Business Cards 2</b> Color 500	NB	\$252.00	\$45.00	\$88.00
<b>Business Cards</b> Full Color 250	NB	\$189.00	\$38.00	\$90.00
<b>Business Cards</b> Full Color 500	NB	\$193.00	\$45.00	\$109.00
<b>Business Cards</b> 2 sided Black	NB	\$267.00	\$45.00	\$116.00
<b>Business Cards</b> Thermo Black 250	NB	NB	NB	\$71.00
<b>Business Cards</b> Thermo Black 500	NB	NB	\$81.93	\$30.00
<b>Bus. Cards</b> Thermo 2 Color 250	NB	NB	NB	\$78.00
<b>Bus. Cards</b> Thermo 2 Color 500	NB	NB	\$96.98	\$88.00
<b>Bus. Cards</b> Thermo Full Color 250	NB	NB	\$92.00	\$156.00
<b>Bus. Cards</b> Thermo Full Color 250	NB	NB	\$115.00	\$170.00
<b>Brochures Tri-fold</b> Standard Paper	NB	\$308.00	\$187.50	\$255.00
<b>Brochures Tri-fold</b> Prem. Gloss 40#	NB	\$310.00	\$198.00	\$339.00

	<b>Checkomatic, Inc.</b>	<b>Courier Printing Corp.</b>	<b>Image Now</b>	<b>Ridgewood Press</b>
<b>NCR Carbonless Forms 8.5x11 2 part</b>	NB	\$441.00	\$167.00	\$172.00
<b>NCR Carbonless Forms 8.5x11 3 part</b>	NB	\$572.00	\$227.00	\$233.00
<b>NCR Carbonless Green 8.5x11 2 part</b>	NB	NB	\$325.00	\$233.00
<b>NCR Carbonless 8.5"x5.5" 2 part</b>	NB	\$373.00	\$136.00	\$130.00
<b>NCR Carbonless 8.5"x5.5" 3 part</b>	NB	\$441.00	\$169.00	\$156.90
<b>NCR Carbonless 4 ¼x5 ½ 3 part</b>	NB	NB	\$189.00	\$272.10
<b>NCR Carbonless 4 ¼x6 ¾ 2 part</b>	NB	NB	\$119.60	\$130.00
<b>Checks Green 8.5x11</b>	\$2200.00*	NB	\$1880.00	NB
<b>Checks Blue 8.5x11</b>	\$799.00*	NB	\$1056.00	NB
<b>Checks Yellow 8.5x11</b>	\$1100.00*	NB	\$1056.00	NB
<b>Checks Green Marble plus Security</b>	\$250.00*	NB	\$498.00	NB
<b>Envelopes Window RA</b>	\$69.90	\$278.00	\$117.50	\$106.00
<b>Envelopes Plain RA</b>	\$69.90	\$270.00	\$111.49	\$99.40
<b>Envelopes Plain SAS/permit</b>	\$69.90	NB	\$112.45	\$99.40
<b>Envelopes Green RSR</b>	\$125.90	NB	\$147.29	\$163.10
<b>Envelopes 10x13 White</b>	\$219.90	\$481.00	\$245.50	\$238.90
<b>Envelopes 10x15 Manila</b>	\$319.90	NB	\$358.20	\$471.00

	<b>Checkomatic, Inc.</b>	<b>Courier Printing Corp.</b>	<b>Image Now</b>	<b>Ridgewood Press</b>
<b>Elections #10</b> envelopes	\$115.00	\$325.00	\$114.00	NB
<b>Elections #11</b> Envelopes	\$175.00	NB	\$188.00	NB
<b>Elections #14</b> Envelopes	\$225.00	NB	\$218.00	NB
<b>Elections</b> Confirmation Cards	NB	NB	\$438.00	NB
<b>Elections Mail Check</b> Cards	NB	NB	\$5922.00 plus postage	NB
<b>Elections</b> 10x13 White Affidavit Oath Envelope (5000)	\$1050.00*	NB	\$997.00	\$1160.00
<b>Personnel</b> <b>Application</b>	NB	\$739.00	\$645.00	\$835.00
<b>Grand Jury Booklet</b>	NB	NB	\$540.00	\$569.00
<b>Directory</b>	NB	NB	\$2365.00	\$6,900.00
<b>Door Hangers</b>	NB	NB	\$173.00	NB
<b>Rack Cards</b>	NB	\$324.00	NB	\$285.80
<b>Receipt Books</b>	NB	NB	\$460.00	\$590.00
<b>Felony File Folders</b>	NB	NB	\$1450.00	NB
<b>Landfill Tickets</b>	NB	NB	\$1503.00 \$167.00/1000	NB
<b>Roster Cards</b>	NB	NB	\$370.00 \$185.00/1000	\$171.00
<b>Trading Cards</b>	NB	NB	\$138.00	NB
<b>Address Labels</b>	NB	NB	\$185.00	NB

\*As calculated by Steuben County.