

**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 1-1  
 PERM. NO. : 204-23 INTRO. DATE: 10/23/2023

INTRO. BY : G. Swackhamer SECONDED BY : H. Lando

**VOTE:**

ROLL CALL	<u> X </u>	YES	<u> 8459 </u>	AMENDED	<u> </u>	LOST	<u> </u>
ADOPTED	<u> X </u>	NO	<u> 0 </u>	TABLED	<u> </u>	W/DRWN	<u> </u>
ACCLAMATION	<u> </u>	ABSTN'D	<u> 0 </u>	POSTPONED	<u> </u>		
		ABSENT	<u> 899 </u>	REF'D/COM	<u> </u>		

**COMMITTEES:**

Y:   N:   Y:   N:   Y:   N:

**TITLE: MATTERS PERTAINING TO COUNTY REAL PROPERTY TAX SALES, CORRECTIONS OF ASSESSMENTS, PROPERTY TAXES, AND OTHER REAL PROPERTY ACQUISITIONS AND DISPOSITIONS.**

Pursuant to Section 2.07 of the Steuben County Charter.

**RESOLVED**, the Chair of the Steuben County Legislature, in accordance with the applications filed herewith, is hereby authorized and empowered on behalf of this Legislature to execute the necessary documentation for the disposition of applications for correction of real property taxes levied on the parcels contained in Schedule "A"; and be it further

**RESOLVED**, the Steuben County Commissioner of Finance is hereby authorized to make the proper tax adjustment, and/or refund, with respect to the parcels contained in Schedule "A", as set forth in the approved applications, copies of which shall be forwarded to the taxpayer and collecting authority; and be it further

**RESOLVED**, as it appeared to be in the best interest of the County to sell the property(ies) listed on Schedule "B" for the consideration offered, the Steuben County Commissioner of Finance was authorized and directed to execute the necessary documentation to convey the recited parcel(s) to the grantee(s) upon receipt of the consideration indicated, pursuant to Real Property Tax Law §1166, and approved by the Steuben County Legislature on July 24, 2023 in Resolution 144-23. The said grantee(s) failed to pay the balance due within the required timeframe; and be it further

**RESOLVED**, that the authorization and direction to sell the property(ies) listed on Schedule "B" and approved in Resolution 144-23 on July 24, 2023 is hereby rescinded / cancelled; and be it further

**RESOLVED**, as the Steuben County Land Bank Corporation desires to purchase certain foreclosed properties from the County of Steuben for the purposes of strengthening and revitalizing the economy of the County and to foster the development of such property and promote economic growth, pursuant to Not-For-Profit Corporation Law §1608(c); and the Steuben County Commissioner of Finance having confirmed that the consideration offered is sufficient to make the County whole; and due to the foregoing it is determined to be in the best interest of the County to convey the property(ies) listed on Schedule "C" to the Steuben County Land Bank Corporation for the consideration offered and as approved by the Steuben County Finance Committee on October 10, 2023, pursuant to Not-For-Profit Corporation Law §1608(c). The said grantee(s) must accept the parcel(s) contained in Schedule "C" "as is" together with the obligation of removing any persons, if any, claiming any interest in the parcel(s) if need be; and be it further

**RESOLVED**, that certified copies of this resolution contained in Schedule "A" shall be forwarded to the Director of the Steuben County Real Property Tax Service Agency and the Steuben County Commissioner of Finance, together with the approved applications executed in duplicate by the Chair of the County Legislature, the Chair of the Board of Assessors of the appropriate municipality, and the Clerk of the Board of Education of the

appropriate School District; and certified copies of this resolution contained in Schedule "B" and Schedule "C" shall be forwarded to the Steuben County Commissioner of Finance, the Director of the Steuben County Real Property Tax Service Agency, the Chair of the Board of Assessors of the appropriate municipality, and the Clerk of the Board of Education of the appropriate School District.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  
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**SCHEDULE "A"**

<b>Resolution No.</b>	<b>Parcel No.</b>	<b>Name</b>	<b>Municipality</b>	<b>Tax Yr(s)</b>	<b>Disposition</b>
A-1	080.00-01-019.000	Stevens, Paul W & Karen E	Dansville	2024	Correction of assessed value. Revalued and not entered in computer.
A-2	158.00-01-017.000	Ward, Sharon M.	Bath Town	2024	Correction of exemption. Removed in error.
A-3	158.11-01-015.000	Daniel G. Kamin Bath LLC	Bath Village	2024	Correction of assessed value.
A-4	083.00-01-004.000/52	Baron Winds LLC	Cohocton Town	2024	Correction of exemption.
A-5	055.00-01-010.300/15	Baron Winds LLC	Cohocton Town	2024	Correction of exemption.

**SCHEDULE "B"**

<b>Resolution No.</b>	<b>Former Owner(s)</b>	<b>In Rem Index No.</b>	<b>Tax Sale Date (Sale No.)</b>	<b>Parcel No.</b>	<b>Municipality</b>	<b>Highest Bidder Name &amp; Address</b>	<b>Consideration</b>
B-1	Shaffer Donald; Shaffer C A	2017-1281CV, Judgment filed 5/8/23	July 5-12, 2023 (31)	242.08-02-025.000	Campbell	Justin Kelly; 500 Sams Road; Taylorsville, NC 28681	\$ 29,340.00, inclusive of buyer's premium & recording fees

\*Note: Item B-1 is a correction / reversal of item B-24 on Resolution 144-23 dated 7/24/23.

**SCHEDULE "C"**

<b>Resolution No.</b>	<b>Former Owner</b>	<b>In Rem Index No.</b>	<b>Parcel No.</b>	<b>Municipality</b>	<b>Grantee(s) Name &amp; Address</b>	<b>Consideration</b>
C-1	Shaffer Donald; Shaffer C A	2017-1281CV, Judgment filed 5/8/2023	242.08-02-025.000	Campbell Town	Steuben County Land Bank, 3 E Pulteney Sq, Bath, NY 14810	\$2,824.98, inclusive of recording fees

**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 2-2  
PERM. NO. : 205-23 INTRO. DATE: 10/23/2023

INTRO. BY : S. VanEtten SECONDED BY : F. Potter

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE: RECEIVING AND ACCEPTING THE OCTOBER 23, 2023 COMMUNICATIONS LOG AS PREPARED BY THE STEUBEN COUNTY MANAGER'S OFFICE.**

**BE IT RESOLVED**, that the following communications were received, accepted and filed by the County of Steuben, and referred to the appropriate Standing Committee and/or Department Head for information and/or action, to wit:

**September 25, 2023**

NYS Homeland Security and Emergency Services – Re: Notification of being awarded \$37,944 under the FY2023 Emergency Management Performance Grant (EMPG) Program. *Referred to: Public Safety & Corrections Committee; Tim Marshall, Director of Public Safety; and Jack Wheeler, County Manager.*

NYS Homeland Security and Emergency Services – Re: Notification of being awarded \$110,965 under the FY2023 State Homeland Security Program (SHSP). *Referred to: Public Safety & Corrections Committee; Tim Marshall, Director of Public Safety; Sheriff Allard, and Jack Wheeler, County Manager.*

**October 5, 2023**

NYS Parks, Recreation and Historic Preservation – Re: Notification of the submission of the Phase I application for the 2023-2024 Snowmobile Trail Grant-in-Aid program is complete. *Referred to: A.I.P. Committee; and Marie Myers Shearing, Planning Director.*

NYS Department of Transportation – Re: Notification of the award recommendation to the Federal Transit Administration (FTA) to fund the 2022-2023 FTA Section 5311 grant application projects. *Referred to: Marie Myers Shearing, Planning Director; and Brenda Scotchmer, Clerk of the Legislature.*

**October 6, 2023**

Harris Beach PLLC, Attorneys at Law – Re: Steuben County Industrial Development Agency and TJA-NY Cohocton Solar Farm, LLC tax agreement and RP-412-a form for property located at 11190 NYS Route 371 in the town of Cohocton. *Referred to: Finance and Administration Committees; Tammy Hurd-Harvey, Commissioner of Finance; Wendy Jordan, RPTSA Director; and Jennifer Prossick, County Attorney.*

**October 10, 2023**

Western Regional Off-Track Betting Corporation – Re: Check in the amount of \$1,173; which represents the August 2023 surcharge revenues for Steuben County. *Referred to: Administration Committee; Finance Committee; and Tammy Hurd-Harvey, Commissioner of Finance.*

**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 3-3  
PERM. NO. : 206-23 INTRO. DATE: 10/23/2023

INTRO. BY : B. Schu SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>  451  </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

Admin. Y:   4   N:   0   Y:        N:        Y:        N:       

**TITLE: PRESENTING LOCAL LAW TENTATIVELY NO. EIGHT FOR THE YEAR 2023, ESTABLISHING THE ANNUAL SALARIES OF CERTAIN ELECTED OR APPOINTED OFFICIALS AND DEPARTMENT HEADS OF THE COUNTY OF STEUBEN WHO HAVE A FIXED TERM OF OFFICE FOR THE FISCAL YEAR 2024.**

Pursuant to Sections 200, 201 and 214 of the County Law and Sections 10, 20 and 24 of the General Municipal Law of the State of New York.

**WHEREAS**, pursuant to the Steuben County Management Evaluation and Salary Plan, as revised, Management employees, with the exception of elected positions, had performance evaluations conducted; and

**WHEREAS**, pursuant to the Plan, all salary adjustments for Management employees are based upon the reviews conducted pursuant to said Plan; and

**WHEREAS**, the Administration Committee has approved salaries for all Management employees, except Legislators, based upon performance evaluations; and

**WHEREAS**, the Administration Committee has reviewed and studied the evaluations pursuant to the Plan concerning the salaries of certain elected or appointed officials of the County of Steuben who have a fixed term of office for the Fiscal Year 2024, which individuals are presently serving mid-term; and

**WHEREAS**, said Administration Committee has recommended County of Steuben Local Law Tentatively No. Eight for the Year 2023, establishing the annual salaries of such appointed officials for the Fiscal Year 2024.

**NOW THEREFORE, BE IT**

**RESOLVED**, there is hereby presented to each member of this Steuben County Legislature Local Law Tentatively No. Eight for the Year 2023, Establishing the Annual Salaries of Certain Elected or Appointed Officials and Department Heads of the County of Steuben who have a Fixed Term of Office for the Fiscal Year 2024, as follows:

**COUNTY OF STEUBEN**  
**LOCAL LAW TENTATIVELY NO. EIGHT FOR THE YEAR 2023**

A **LOCAL LAW**, Establishing the Annual Salaries of Certain Elected or Appointed Officials and Department Heads of the County of Steuben who have a Fixed Term of Office for the Fiscal Year 2024.

Be it enacted by the Legislature of the County of Steuben as follows:

**SECTION 1:** Except where inconsistent by operation of law due to prohibitions of increases of compensation during a fixed term of office for County officers and employees as provided in County Law §201 and Municipal Home Rule Law §24(2)(h), the “Steuben County Management Evaluation and Salary Plan”, Administrative Code of the County of Steuben Part XV be, and the same hereby is, applicable to officers and employees having a fixed term of office, whether elected or appointed, as are any and all resolutions of the Steuben County Legislature relative to rights and entitlements of County executive and management personnel.

**SECTION 2:** Effective with the first county payroll for the County Fiscal Year 2024, the annual salaries of the certain elected or appointed officials and department heads of the County of Steuben who have a fixed term of office are hereby established for the Fiscal Year 2024 as follows, to wit:

<b><u>TITLE</u></b>	<b><u>2023 SALARY</u></b>	<b><u>2024 SALARY</u></b>
Clerk of Legislature	\$ 82,171	\$ 86,722
Commissioner of Finance	\$112,778	\$116,037
Commissioner of Public Works	\$112,778	\$116,037
Commissioner of Social Services	\$129,073	\$132,333
Commissioners of Election	\$ 67,328	\$ 69,168
County Attorney	\$152,252	\$160,141
County Clerk	\$ 77,369	\$ 79,817
Director of Real Property	\$ 82,265	\$ 84,713
Personnel Officer	\$105,483	\$108,449
Sheriff	\$105,483	\$108,449

**SECTION 3:** Should any of the above positions become vacant and subsequently filled by one other than the present incumbent, the salary shall in that instance be set by the Legislature prior to filling said vacancy.

**SECTION 4:** If any part of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the part thereof directly involved in the controversy in which such judgment shall have been rendered.

**SECTION 5:** This Local Law shall become effective, subject to a permissive referendum, forty-five (45) days after the date of its final adoption and on the date it is duly filed in the Office of the Secretary of State of the State of New York and in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

**BE IT FURTHER RESOLVED**, before said Local Law is adopted by the Steuben County Legislature, a Public Hearing shall be held at the Special Legislative Meeting on November 27, 2023, at 11:30 A.M. or such other date and time that may be adjourned, at Steuben County Offices, 3 East Pulteney Square, Bath, New York 14810, and the Local Law is subject to a permissive referendum of the qualified electors of the County of Steuben by filing of a legal petition within forty-five (45) days after its final adoption, with the Clerk of the Legislature of the County of Steuben protesting such Local Law; and be it further

**RESOLVED**, the Clerk of the Legislature shall cause a notice of said Public Hearing to be posted at the Courthouse in the municipality of Bath, Corning City Hall, and the DMV office in Hornell, have said notice published for one insertion in the two official newspapers of the County, and shall cause such posting and publication to be completed at least five (5) days prior to the date heretofore set forth for the Public Hearing, with proof of posting and publication to be filed in the Office of the Clerk of the Legislature; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Commissioner of Finance, Personnel Officer, and all appointed and elected officials mentioned above.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 4-4  
PERM. NO. : 207-23 INTRO. DATE: 10/23/2023

INTRO. BY : A. Mullen SECONDED BY : H. Lando

**VOTE:**

ROLL CALL	<u> X </u>	YES	<u> 8459 </u>	AMENDED	<u> </u>	LOST	<u> </u>
ADOPTED	<u> X </u>	NO	<u> 0 </u>	TABLED	<u> </u>	W/DRWN	<u> </u>
ACCLAMATION	<u> </u>	ABSTN'D	<u> 0 </u>	POSTPONED	<u> </u>		
		ABSENT	<u> 899 </u>	REF'D/COM	<u> </u>		

**COMMITTEES:**

AIP Y:  4  N:  0  Finance Y:  5  N:  0  Y:   N:

**TITLE: ACCEPTING THE FEMA HAZARD MITIGATION GRANT AND AUTHORIZING A CONTRACT WITH SOUTHERN TIER CENTRAL FOR THE FLOOD SAFE LAND USE PROJECT.**

**WHEREAS**, the Legislature authorized the Planning Director to submit an application for a U.S. Department of Homeland Security & Emergency Services FEMA Hazard Mitigation grant on or about March 2, 2022; and

**WHEREAS**, the County has been awarded Grant FEMA-4480-DR-NY Project #4480-NY-0042 for \$98,512 as a result of said application, of which \$4,860 can be claimed for grant administration; and

**WHEREAS**, the grant will address the need for providing maps to municipalities to use for land use to curtail flooding; and

**WHEREAS**, the County will use the Southern Tier Central Regional Planning & Development Board of Corning, NY as a sub-recipient to implement the projects funded by this grant; and

**WHEREAS**, the Agriculture, Industry, and Planning Committee approved acceptance of said grant at its October 4, 2023 meeting; and

**WHEREAS**, the Finance Committee approved acceptance of said grant at its October 10, 2023 meeting.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Commissioner of Finance is hereby authorized to accept and appropriate the sum of \$98,512 in FEMA Hazard Mitigation Grant Funds to revenue and expense accounts to be established by the Finance Department; and be it further

**RESOLVED**, the Planning Director, or designee, is hereby authorized to sign the grant agreement; and be it further

**RESOLVED**, the Planning Director, or designee, is authorized to enter into a contract with Southern Tier Central Regional Planning & Development Board; and be it further

**RESOLVED**, a certified copy of this resolution shall be forwarded to the Planning Director and the Commissioner of Finance.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  
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**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 5-5  
PERM. NO. : 208-23 INTRO. DATE: 10/23/2023

INTRO. BY : R. Nichols SECONDED BY : J. Malter

**VOTE:**

ROLL CALL	<u> X </u>	YES	<u> 8459 </u>	AMENDED	<u> </u>	LOST	<u> </u>
ADOPTED	<u> X </u>	NO	<u> 0 </u>	TABLED	<u> </u>	W/DRWN	<u> </u>
ACCLAMATION	<u> </u>	ABSTN'D	<u> 0 </u>	POSTPONED	<u> </u>		
		ABSENT	<u> 899 </u>	REF'D/COM	<u> </u>		

**COMMITTEES:**

Public Works Y:  5  N:  0  Y:   N:   Y:   N:

**TITLE: AUTHORIZING THE IMPLEMENTATION AND INITIAL FUNDING OF THE COSTS FOR DESIGN AND RIGHT OF WAY INCIDENTALS FOR THE COUNTY ROUTE 4 BRIDGE REPLACEMENT OVER THE COHOCTON RIVER (BIN 3332800) BRIDGE NY (4) CAPITAL PROJECT.**

**WHEREAS**, a project for the Bridge Replacement (BIN 3332800) County Road 4 over the Cohocton River, Town of Campbell, Steuben County, P.I.N. 6755.64 ("The Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended, and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL), that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal funds and an additional 5% non-Federal funds; and

**WHEREAS**, the County will design, let, and construct the Project; and

**WHEREAS**, the County desires to advance the Project by making an initial commitment of 105% of the costs for design and right of way incidentals.

**NOW THEREFORE, BE IT**

**RESOLVED**, this County Legislature hereby approves the Project; and be it further

**RESOLVED**, this County Legislature hereby authorizes the County to initially fund 105% of the cost of design and right of way incidentals work for the Project or portions thereof, with the understanding that qualified costs will be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and be it further

**RESOLVED**, the sum of \$546,000 is hereby appropriated and made available to cover the cost of participation in the above phase(s) of the Project; and be it further

**RESOLVED**, this County Legislature hereby agrees that the County shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY funding awarded to the County; and be it further

**RESOLVED**, in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceed the amount appropriated above, the County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and be it further

**RESOLVED**, the County hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and be it further

**RESOLVED**, the County Manager be and is hereby authorized to execute on behalf of the County all necessary agreements, certifications, or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County's initial funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

**RESOLVED**, certified copies of this resolution shall be filed with the Commissioner of Public Works and the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 6-6  
PERM. NO. : 209-23 INTRO. DATE: 10/23/2023

INTRO. BY : R. Nichols SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>X</u>	YES	<u>8459</u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>X</u>	NO	<u>0</u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>0</u>	POSTPONED	<u>          </u>		
		ABSENT	<u>899</u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

Public Works Y: 5 N: 0 Y:            N:            Y:            N:           

**TITLE: AUTHORIZING THE CREATION OF THE COUNTY ROUTE 4 BRIDGE REPLACEMENT OVER THE COHOCTON RIVER (BIN 3332800) BRIDGE NY (4) CAPITAL PROJECT.**

**WHEREAS**, the 2023 County budget appropriated \$500,000 in account D995000-591200 to fund, in the first instance, the design and right of way incidentals work for a Bridge NY project to be determined; and

**WHEREAS**, a project for the Bridge Replacement (BIN 3332800) County Road 4 over the Cohocton River, Town of Campbell, Steuben County, P.I.N. 6755.64 ("The Project") was selected for funding by New York State under Title 23 U.S. Code, as amended, 23CFR as amended, and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL), that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Federal funds and an additional 5% non-Federal funds; and

**WHEREAS**, the County desires to advance the Project by creating a Capital Project in the 2023 County budget and transfer \$500,000 from account D995000-591200 to the Project; and

**WHEREAS**, the cost of design and right of way incidentals work for the Project included in the New York State Department of Transportation's agreement for the Project is \$546,000 (\$520,000 Federal share plus an additional 5% non-Federal share).

**NOW THEREFORE, BE IT**

**RESOLVED**, this County Legislature authorizes the creation of the Capital Project and the transfer of \$500,000 from account D995000-591200 to the Project; and be it further

**RESOLVED**, this County Legislature hereby authorizes the appropriation of the \$500,000 as a portion of the local share of the entire County Route 4 Bridge Project; and be it further

**RESOLVED**, this County Legislature authorizes the appropriation of the 100% Federal share, or \$520,000, of the cost of the design and right of way incidentals agreement to the Capital Project; and be it further

**RESOLVED**, certified copies of this resolution shall be filed with the Commissioner of Public Works and the Commissioner of Finance.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  
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**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023  
PERM. NO. : 210-23

INTRO. NO. : 7-7  
INTRO. DATE: 10/23/2023

INTRO. BY : R. Nichols                      SECONDED BY : F. Potter

**VOTE:**

ROLL CALL	<u>X</u>	YES	<u>8459</u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>X</u>	NO	<u>0</u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>0</u>	POSTPONED	<u>          </u>		
		ABSENT	<u>899</u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

Public Works    Y: 5    N: 0                      Y:               N:                                 Y:               N:           

**TITLE:            AUTHORIZING INTER-MUNICIPAL AGREEMENTS FOR A COMMERCIAL DRIVER'S LICENSE TRAINING PROGRAM.**

**WHEREAS**, the Department of Public Works has structured a Commercial Driver's License training program; and

**WHEREAS**, the Department of Public Works is offering the Municipalities of Steuben County to participate in this program; and

**WHEREAS**, the Public Works Committee recommends an Inter-Municipal Agreement (IMA) for the purpose of training employees who need a CDL or desire a CDL upgrade for the benefit of the municipality they work for.

**NOW THEREFORE, BE IT**

**RESOLVED**, the County Manager is authorized to enter into an Inter-Municipal Agreement with any municipality in the County for the County Commercial Driver's License Training Program; and be it further

**RESOLVED**, said Agreement is subject to the approval of the Law Department; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the County Manager, Risk Manager and the Commissioner of Public Works.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 8-8  
 PERM. NO. : 211-23 INTRO. DATE: 10/23/2023

INTRO. BY : J. Malter SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>X</u>	YES	<u>8459</u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>X</u>	NO	<u>0</u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>0</u>	POSTPONED	<u>          </u>		
		ABSENT	<u>899</u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

PS&C	Y: 4	N: 1	Finance	Y: 5	N: 0	Spec PSC	Y: 5	N: 0
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**TITLE: AUTHORIZING A STIPEND FOR INDIVIDUALS TAKING EMERGENCY MEDICAL SERVICE TRAINING TO BECOME VOLUNTEER EMS RESPONDERS.**

**WHEREAS**, the Legislature is concerned with the availability of current Emergency Medical Service volunteers within Steuben County; and

**WHEREAS**, volunteer emergency medical responders play a vital role in our communities throughout the county; and

**WHEREAS**, there is a need to reward those members of the public that give generously of their time to become members of volunteer EMS agencies; and

**WHEREAS**, the number of volunteer emergency medical responders is becoming critical; and

**WHEREAS**, New York State has begun a program to support volunteer firefighters training under General Municipal Law 200.aa, which will provide stipends for specific firefighter training; and

**WHEREAS**, the Legislature wishes to support local EMS volunteer agencies with additional workers by offering a similar program.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Legislature will provide a stipend to any resident in the amount of \$1,800 for completing an EMT course and is a member of a volunteer EMS agency; and be it further

**RESOLVED**, any resident will be provided a stipend in the amount of \$400 for completing their EMT recertification and remain a member of a volunteer EMS provider; and be it further

**RESOLVED**, any EMS responder completing this training will be required to join a Volunteer EMS agency and provide EMS Services to the community upon their course completion to receive the stipend; and be it further

**RESOLVED**, this stipend will cover the volunteer's documented time, mileage and expenses for taking EMT Training; and be it further

**RESOLVED**, upon completion of their EMT Training, they must file a request for the stipend signed by the Chief of their volunteer agency along with an IRS Form W-9 with a copy of their EMT Certificate to the Steuben County Office of Emergency Services; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Commissioner of Finance, the Director of Public Safety and the County Manager.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  
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**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 9-9  
PERM. NO. : 212-23 INTRO. DATE: 10/23/2023

INTRO. BY : B. Schu / R. Nichols SECONDED BY : J. Malter

**VOTE:**

ROLL CALL	<u>X</u>	YES	<u>8459</u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>X</u>	NO	<u>0</u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>0</u>	POSTPONED	<u>          </u>		
		ABSENT	<u>899</u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

Admin Y: 4 N: 0 Y:            N:            Y:            N:           

**TITLE: AUTHORIZING THE RECLASSIFICATION OF ONE VACANT STOCK CLERK POSITION TO PROCUREMENT SPECIALIST, WITHIN THE DEPARTMENT OF PUBLIC WORKS.**

Pursuant to Section 204 of the County Law of the State of New York.

**WHEREAS**, the Stock Clerk position in the Department of Public Works is vacant; and

**WHEREAS**, there is a need for a Procurement Specialist position in the Department of Public Works;  
and

**WHEREAS**, the Personnel Officer and Administration Committee have reviewed said position within the Department of Public Works and have approved the recommended change.

**NOW THEREFORE, BE IT**

**RESOLVED**, effective with the adoption of this resolution, the following position in the Department of Public Works is hereby funded and reclassified as follows:

One (1) Vacant Stock Clerk Position, CSEA Grade E, (\$34,034 - \$50,344), to Procurement Specialist Position, CSEA Grade I, (\$41,369 - \$61,194); and be it further

**RESOLVED**, the 2023 County Job Classification and Salary Schedule is hereby amended to reflect the above stated changes; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Commissioner of Public Works, Commissioner of Finance and the Personnel Officer.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 10-10  
 PERM. NO. : 213-23 INTRO. DATE: 10/23/2023

INTRO. BY : B. Schu SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>X</u>	YES	<u>8459</u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>X</u>	NO	<u>0</u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>0</u>	POSTPONED	<u>          </u>		
		ABSENT	<u>899</u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

Admin Y: 4 N: 0 Y:            N:            Y:            N:           

**TITLE: AUTHORIZING THE CREATION OF ONE ADDITIONAL DEPUTY COMMISSIONER OF FINANCE POSITION, MANAGEMENT GRADE I, WITHIN THE FINANCE DEPARTMENT.**

**WHEREAS**, the Finance Department, for the purposes of succession planning, is in need of one (1) additional Deputy Commissioner of Finance position to perform all of the duties and functions of the Finance Office within prescribed policies, serve as the Commissioner’s alter ego, possessing the powers and performing the duties of the Commissioner in the Commissioner’s place and stead; and

**WHEREAS**, pursuant to Rule 16C(4) of the *Rules of Procedure* of the County Legislature, the Administration Committee has recommended this position be created, funded and placed in the exempt class.

**NOW THEREFORE, BE IT**

**RESOLVED**, the following position is hereby created and funded for the denoted department:

<u>Department/Position</u>	<u>Quantity</u>	<u>Grade</u>	<u>Salary</u>
<u>Finance Department</u>			
Deputy Commissioner Of Finance, Full-Time	1	I	\$65,129 - \$101,849 (Management)

**AND BE IT FURTHER RESOLVED**, the Deputy Commissioner of Finance position shall be placed in the exempt classification for civil service purposes; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Personnel Officer and the Commissioner of Finance.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 11-11  
 PERM. NO. : 214-23 INTRO. DATE: 10/23/2023

INTRO. BY : B. Schu SECONDED BY : J. Malter

**VOTE:**

ROLL CALL	<u>X</u>	YES	<u>8459</u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>X</u>	NO	<u>0</u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>0</u>	POSTPONED	<u>          </u>		
		ABSENT	<u>899</u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

Admin Y: 4 N: 0 Y:            N:            Y:            N:           

**TITLE: AUTHORIZING THE CREATION OF ONE ADDITIONAL DEPUTY CLERK OF THE LEGISLATURE POSITION, MANAGEMENT GRADE F, WITHIN THE CLERK OF THE LEGISLATURE.**

**WHEREAS**, the Clerk of the Legislature, for the purposes of succession planning, is in need of one (1) additional Deputy Clerk of the Legislature who will be responsible for assisting the Clerk of the Legislature in the on-going work of the Office of the County Legislature, serve as the Clerk's alter ego, possessing the powers and performing the duties of the Clerk in the Clerk's place and stead; and

**WHEREAS**, pursuant to Rule 16C(4) of the *Rules of Procedure* of the County Legislature, the Administration Committee has recommended this position be created, funded and placed in the exempt class.

**NOW THEREFORE, BE IT**

**RESOLVED**, the following position is hereby created and funded for the denoted department:

<u>Department/Position</u>	<u>Quantity</u>	<u>Grade</u>	<u>Salary</u>
<u>Clerk of the Legislature</u>			
Deputy Clerk of the Legislature, Full-Time	1	F	\$48,932 - \$76,527 (Management)

**AND BE IT FURTHER RESOLVED**, the Deputy Clerk of the Legislature position shall be placed in the exempt classification for civil service purposes; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the Personnel Officer, Clerk of the Legislature and the Commissioner of Finance.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 12-12  
PERM. NO. : 215-23 INTRO. DATE: 10/23/2023

INTRO. BY : G. Swackhamer SECONDED BY : F. Potter

**VOTE:**

ROLL CALL	<u>  X  </u>	YES	<u>  8459  </u>	AMENDED	<u>          </u>	LOST	<u>          </u>
ADOPTED	<u>  X  </u>	NO	<u>      0      </u>	TABLED	<u>          </u>	W/DRWN	<u>          </u>
ACCLAMATION	<u>          </u>	ABSTN'D	<u>      0      </u>	POSTPONED	<u>          </u>		
		ABSENT	<u>      899      </u>	REF'D/COM	<u>          </u>		

**COMMITTEES:**

Finance Y:   5   N:   0   Y:            N:            Y:            N:           

**TITLE: ADOPTING THE INVESTMENT POLICY OF THE COUNTY OF STEUBEN.**

Pursuant to Section 2.07 of the Steuben County Charter, Article 5 of the County Law of the State of New York and Article 2 of the General Municipal Law.

**WHEREAS**, the Steuben County Finance Committee has reviewed and approved, on October 10, 2023, the Investment Policy of the County of Steuben.

**NOW THEREFORE, BE IT**

**RESOLVED**, that the Investment Policy reviewed on the date recited above, be filed with the Clerk of the Legislature, and the same hereby is, adopted by the Steuben County Legislature, as follows:

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**COUNTY OF STEUBEN  
INVESTMENT POLICY**

**I. SCOPE**

This investment policy applies to all moneys and other financial resources available for investment on the County's behalf or on behalf of any other entity or individual for whom the County has fiduciary responsibility. Such moneys and/or other resources are hereinafter referred to as "investments."

**II. OBJECTIVES**

The primary objectives of the County of Steuben investment activities are, in priority order:

- To conform with all applicable federal, state, and other legal requirements (legal);
- To adequately safeguard the principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

To appropriately meet these objectives, the County will make investment decisions based on categories of cash with which the time horizon is continually calculated using a liquidity analysis of past and anticipated future financial requirements.

**III. DELEGATION OF AUTHORITY**

The County of Steuben's responsibility for the administration of the investment program is delegated to the Commissioner of Finance, who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on records incorporating description and amounts of investments, transaction dates, and other relevant information and to direct and supervise the activities of subordinate employees.

**IV. PRUDENCE**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the County of Steuben to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudent discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or impair their ability to make impartial investment decisions.

**V. DIVERSIFICATION**

It is the policy of the County of Steuben to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. The Finance Committee and the County Legislature shall have approval authority over designation of various depository financial institutions and establishment of appropriate limitations on the amount or percentage of investments for each such depository. The Commissioner of Finance shall maintain the list of authorized financial institutions and limitations, which are detailed in Appendix A to this policy.

**VI. MODIFICATIONS TO LISTING OF AUTHORIZED BANKING AND INVESTMENT ENTITIES**

The Authorized Banking and Investment Entities listed in Appendix A shall be evaluated and authorized by the Finance Committee and County Legislature on an annual basis. Since some investment opportunities and bank rates are time-sensitive, the Commissioner of Finance shall be permitted to modify the list of depositories and / or investment entities in the interim period between annual reauthorizations, provided the depository and / or investment entity meets the minimum requirements established herein. The Commissioner of Finance shall report any such modifications to the Finance Committee at their next regularly scheduled monthly meeting. In addition, approval shall be obtained by the Finance Committee and County Legislature with the next regular annual reauthorization.

**VII. INTERNAL CONTROLS**

It is the policy of the County of Steuben for all moneys collected by any officer or employee of the government to transfer either the funds or the notice of deposit of said funds to the Commissioner of Finance within five (5) days of receipt, or within the time period specified in law, whichever is shorter. In many cases the time period is 24 hours, but funds should be deposited as soon as possible after receipt.

The Commissioner of Finance is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, are managed in compliance with applicable laws and regulations, that transactions are executed in accordance with management's authorization, and that transactions are properly recorded.

#### **VIII. AUTHORIZED DEPOSITORY AND INVESTMENT INSTITUTIONS AND DEALERS**

The Commissioner of Finance may deposit County of Steuben funds in accordance with the provisions of General Municipal Law, Article 2, §11 and the requirements as set forth by the New York State Comptroller.

All financial institutions with which the County conducts business shall be credit worthy, and have an appropriate level of experience, capitalization, size and other factors that make the financial institution or the dealer capable and qualified to transact business with the County. The Commissioner of Finance shall evaluate the financial position of proposed depositories, trading partners, and custodians. Recent Reports of Condition and Income (call reports) shall be obtained for proposed banks, and security dealers that are not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers.

#### **IX. SAFEKEEPING AND COLLATERALIZATION**

All County of Steuben deposits and investments in banks or trust companies that exceed the amounts insured under the provisions of the Federal Deposit Insurance Act (FDIC), including pursuant to a Deposit Placement Program in accordance with law, shall be secured in accordance with the provisions of General Municipal Law, Article 2, §10 and the requirements as set forth by the New York State Comptroller. Further guidance is recited in the Model Investment Policy issued by the New York State Comptroller's Office. Permissible means of securing deposits and investments consist of any one, or combination, of the following, subject to statutory requirements:

1. A pledge of "eligible securities" with an aggregate "market value" (as provided by the GML Section 10) that is at least equal to the aggregate amount of deposits by the officers. See Appendix B of this policy for a listing of "eligible securities."
2. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all such officers within New York State at the bank or trust company.
3. An "eligible surety bond" payable to the County for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.
4. An "eligible letter of credit," payable to the County as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An "eligible letter of credit" shall be an irrevocable letter of credit issued in favor of the (unit of government), for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company's commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.
5. An "irrevocable letter of credit" issued in favor of the County by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

Eligible securities used for collateralizing deposits made by officers of Steuben County shall be held by the depository or a third party bank or trust company subject to security and custodial agreements. A schedule of the types of eligible securities authorized by statute is included in Appendix B.

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure the County's deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities (or the pro rata portion of a pool of eligible securities) held may be sold, presented for payment, substituted or released and the events of default which will enable the County to exercise its rights against the pledged securities.

In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the County of Steuben or its custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a Federal Reserve Bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the County in the securities (or the pro rata portion of a pool of eligible securities) as set forth in the security agreement.

The custodial agreement shall provide that pledged securities (or the pro rata portion of a pool of eligible securities) will be held by the custodial bank or trust company, or agent of and custodian for the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with, or become part of the backing for, any other deposit or other bank liabilities. The agreement shall also describe how the custodian shall confirm the receipt, substitution or release of the collateral and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a change in the rating of a security causes ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the County with a perfected security interest in the eligible securities and to otherwise secure the local government's interest in the collateral, and may contain other provisions that the governing board deems necessary.

#### **X. PERMITTED INVESTMENTS**

As provided by General Municipal Law, §11, the County of Steuben authorizes the Commissioner of Finance to invest moneys not required for immediate expenditure for terms not to exceed projected cash flow needs in the following types of investments:

1. Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York;
2. Through a Deposit Placement Program, certificates of deposit and/or Money Market Deposit Account (MMDA) in one or more "banking institutions", as defined in Banking Law Section 9-r;
3. Obligations of the United States of America;
4. Obligations guaranteed by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America;
5. Obligations of the State of New York;
6. With the approval of the State Comptroller, obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State of New York other than the Steuben County.
7. Obligations of the County of Steuben, but only with moneys in a reserve fund established pursuant to General Municipal Law Section 6-c, 6-d, 6-e, 6-f, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.
8. General obligation bonds and notes of any state other than this state, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller.
9. Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six month period, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation.
10. Bankers' acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by federal reserve banks and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the federal reserve system and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or

11. Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee valley authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States postal service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency.
12. No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds.

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the County within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections VIII herein.

Except as may otherwise be provided in a contract with bondholders or noteholders, any moneys of the County authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the County within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested. Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

#### **XI. PURCHASE OF INVESTMENTS**

The Commissioner of Finance is authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner
2. By participation in a cooperative investment agreement with other authorized municipal corporations pursuant to Article 5-G of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the Commissioner of Finance. All such transactions shall be confirmed in writing to the County of Steuben by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law Section 10(3)(a). The agreement shall provide that securities held by the bank or trust company, as agent of, and custodian for, the County of Steuben, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to secure the local government's perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide the County with a perfected interest in the securities.

The Commissioner of Finance can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee, or may deposit or authorize the bank or trust company to deposit, or arrange for the deposit of any such evidences of investments with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such evidences of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidences of investments.

## **XII. COURIER SERVICE**

The Commissioner of Finance may, subject to the approval of the Finance Committee by resolution, enter into a contract with a courier service for the purpose of causing the deposit of public funds with a bank or trust company. The courier service shall be required to obtain a surety bond for the full amount entrusted to the courier, payable to the County of Steuben and executed by an insurance company authorized to do business in the State of New York, with a claims-paying ability that is rated in the highest rating category by at least two nationally recognized statistical rating organizations, to insure against any loss of public deposits entrusted to the courier service for deposit or failure to deposit the full amount entrusted to the courier service.

The County may agree with the depository bank or trust company that the bank or trust company will reimburse all or part of, but not more than, the actual cost incurred by the County in transporting items for deposit through a courier service. Any such reimbursement agreement shall apply only to a specified deposit transaction, and may be subject to such terms, conditions and limitations as the bank or trust company deems necessary to ensure sound banking practices, including, but not limited to, any terms, conditions or limitations that may be required by the Department of Financial Services or other federal or State authority.

An authorized depository institution of the County may provide "armored car" service for the periodic collection of cash and negotiable items held at various County offices. The cost is subject to negotiation between the County and the depository institution providing the service.

**Appendix A**  
**Authorized Banking and Investment Entities**

	Maximum Percentage (Of Total Cash & Investments)
Bank of America	45%
Five Star Bank	45%
C&N Bank	45%
Community Bank, NA	45%
Chemung Canal Trust	45%
M&T Bank & Trust	45%
J.P. Morgan Chase	45%
Key Bank, N. A.	45%
HSBC	45%
Adirondack Bank	45%
BankOnBuffalo (CNB Bank)	45%
Canandaigua National Bank & Trust	45%
Citizens Bank	45%
Dime Community Bank	45%
Flushing Bank	45%
Genesee Regional Bank	45%
Glens Falls National Bank and Trust Company	45%
Hanover Community Bank	45%
NBT Bank	45%
Pathfinder Bank	45%
People's United Bank	45%
Solvay Bank	45%
TD Bank	45%
Tompkins Bank and Trust Company	45%
TrustCo Bank	45%
The Upstate Bank	45%
Wayne Bank (Bank of the Finger Lakes)	45%
Cooperative Liquid Assets Securities System (NYCLASS)	45%
NY MuniTrust	45%
Morgan-Stanley/ Dean Witter	10%

**Appendix B**  
**Eligible Securities for Collateral**

Eligible Securities	For purposes of determining aggregate "market value," eligible securities shall be valued at these percentages of "market value":
(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.	100%
(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.	100%
(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.	100%
(iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.	100%
(v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vi) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.	80%
(viii) Any mortgage-related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.	70%
(ix) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.	80%
(x) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS."	80%

**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 13-13  
PERM. NO. : 216-23 INTRO. DATE: 10/23/2023

INTRO. BY : G. Swackhamer SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE: DIRECTING THE FILING OF THE TENTATIVE BUDGET AND THE BUDGET MESSAGE WITH THE CLERK OF THE LEGISLATURE AND FIXING THE TIME AND PLACE FOR THE PUBLIC HEARING ON THE TENTATIVE BUDGET.**

Pursuant to Sections 354, 355, 356 and 359 of the County Law.

**WHEREAS**, the Budget Officer shall prepare and the Finance Committee shall present the Steuben County Tentative Budget and the Budget Message for the Fiscal Year 2024 with its recommendations to this Steuben County Legislature, which Tentative Budget and Budget Message together with copies, shall be filed with the Clerk of the Legislature on or before November 15, 2023.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Tentative Budget and the Budget Message setting forth the appropriations for the conduct of County Government for the Fiscal Year 2024 shall be filed with the Clerk of this County Legislature on or before November 15, 2023, and shall be received and filed with this Legislature by filing same with the Clerk thereof as the official record of the filing of the same and that said Tentative Budget shall serve as the proposed appropriation resolution; and be it further

**RESOLVED**, the Public Hearing on the Tentative Budget for Steuben County for the Fiscal Year 2024, as herein filed, shall be held on November 27, 2023, at 11:30 A.M. in the Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, 20 East Morris Street, in the Village of Bath, New York, and the Clerk of this Legislature is hereby authorized and directed to publish the Notice of Public Hearing as required by Section 359 of the County Law in the two official newspapers of the County; and be it further

**RESOLVED**, the date and time of any Public Hearings arising by virtue of the within meeting which are inconsistent with this resolution be and the same hereby are amended to reflect the date and time above-stated; and be it further

**RESOLVED**, the Clerk of this Legislature shall forward the necessary, proper and legal notice of the above meetings to all County Legislators and Department Heads of the County of Steuben.

**RESOLVED**, a certified copy of this resolution shall be forwarded to the County Manager.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 14-14  
PERM. NO. : 217-23 INTRO. DATE: 10/23/2023

INTRO. BY : G. Swackhamer SECONDED BY : R. Nichols

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE:       FIXING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE  
              COMPLETION AND FILING OF THE ASSESSMENT ROLL FOR THE MARSH  
              DITCH WATERSHED PROTECTION DISTRICT.**

Pursuant to Section 270 of the County Law and upon the recommendation of the Administration Committee.

**RESOLVED**, the Public Hearing on the Assessment Roll for the Year 2023, for the Budget Year of 2024, for the Marsh Ditch Watershed Protection District shall be held on November 27, 2023 at 11:30 A.M. in the Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, 20 East Morris Street in the Village of Bath, New York and the Clerk of the Legislature is hereby authorized and directed to publish the Notice of Public Hearing as required by Section 270 of the County Law in the two official newspapers of the County, and the Clerk is further directed to forward a certified copy of this resolution to the Attorney for the Watershed District, to the President of the Board of Managers for said Watershed District, to the Director of Real Property Tax Service Agency, and the Commissioner of Finance.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 15-15  
PERM. NO. : 218-23 INTRO. DATE: 10/23/2023

INTRO. BY : B. Schu SECONDED BY : R. Nichols

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE:       FIXING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE  
              COMPLETION AND FILING OF THE ASSESSMENT ROLL FOR THE UPPER FIVE  
              MILE CREEK WATERSHED PROTECTION DISTRICT.**

Pursuant to Section 270 of the County Law and upon the recommendation of the Administration Committee.

**RESOLVED**, that the Public Hearing on the Assessment Roll for the Year 2023, for the Budget Year of 2024 for the Upper Five Mile Creek Watershed Protection District shall be held on November 27, 2023 at 11:30 A.M. in the Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, 20 East Morris Street in the Village of Bath, New York and the Clerk of the Legislature is hereby authorized and directed to publish the Notice of Public Hearing as required by Section 270 of the County Law in the two official newspapers of the County, and the Clerk is further directed to forward a certified copy of this resolution to the President of the Board of Managers for said Watershed District, to the Director of Real Property Tax Service Agency, and the Commissioner of Finance

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 16-16  
PERM. NO. : 219-23 INTRO. DATE: 10/23/2023

INTRO. BY : B. Schu SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE:       FIXING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE  
              COMPLETION AND FILING OF THE ASSESSMENT ROLL FOR THE  
              LAMOKA/WANETA LAKES' PROTECTION AND REHABILITATION DISTRICT.**

Pursuant to Section 270 of the County Law and upon the recommendation of the Administration Committee.

**RESOLVED**, the Public Hearing on the Assessment Roll for the Year 2023, for the Budget Year of 2024, for the Lamoka/Waneta Lakes' Protection and Rehabilitation District shall be held on November 27, 2023 at 11:30 A.M. in the Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, 20 East Morris Street in the Village of Bath, New York and the Clerk of the Legislature is hereby authorized and directed to publish the Notice of Public Hearing as required by Section 270 of the County Law in the two official newspapers of the County, and the Clerk is further directed to forward a certified copy of this resolution to the Schuyler County Legislature, 105 Ninth Street, Unit 6, Watkins Glen, NY 14891; Director of Real Property Tax Service Agency, and the Commissioner of Finance.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 17-17  
PERM. NO. : 220-23 INTRO. DATE: 10/23/2023

INTRO. BY : S. Van Etten SECONDED BY : H. Lando

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE: DIRECTING THE CLOSING OF ALL STEUBEN COUNTY OFFICES ON FRIDAY, NOVEMBER 24, 2023.**

Pursuant to Section 2.07(12) of the Steuben County Charter and the current agreement between the County of Steuben and the Civil Service Employee's Association, Inc.

**WHEREAS**, the County of Steuben, by contractual agreement with the employees of Steuben County, has declared the day after Thanksgiving day to be a holiday for all employees, with the exception of the County Clerk, the Finance Office, the Clerk of this Legislature, and the Sheriff's Office (Administrative Offices); and

**WHEREAS**, this County Legislature determines because of the lack of the traditional business volume on the day after Thanksgiving, coupled together with the savings of energy costs and unnecessary payroll expenses, that it would be in the best interest of the County, the taxpayers and its employees to close all of the offices of Steuben County on the day after Thanksgiving, November 24, 2023.

**NOW THEREFORE, BE IT**

**RESOLVED**, this County Legislature hereby declares November 24, 2023, to be a County holiday pursuant to the present contract with the Civil Service Employee's Association, Inc.; and be it further

**RESOLVED**, all department heads, in particular the County Clerk, the Commissioner of Finance, the Clerk of this Legislature, and the Sheriff (Administrative Offices), are directed to close their respective offices on said date; and be it further

**RESOLVED**, certified copies of this resolution shall be forwarded to the County Clerk, Commissioner of Finance, Clerk of the Legislature, and the Sheriff.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 18-18  
PERM. NO. : 221-23 INTRO. DATE: 10/23/2023

INTRO. BY : S. Van Etten SECONDED BY : G. Swackhamer

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE:       SETTING THE DATE FOR THE DECEMBER 2023 MEETING OF THE STEUBEN COUNTY LEGISLATURE.**

**BE IT RESOLVED**, the regular meeting of the Steuben County Legislature be, and the same hereby is, established for December 2023, on Monday, December 18, 2023 at 10:00 a.m. in the Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, 20 East Morris Street in the Village of Bath, New York; and be it further

**RESOLVED**, the date and time of any Public Hearings arising by virtue of the within meeting which are inconsistent with this resolution be and the same hereby are amended to reflect the date and time above-stated; and be it further

**RESOLVED**, the Clerk of this Legislature shall forward the necessary, proper and legal notice of the above meeting to all County Legislators and Department Heads of the County of Steuben.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  


**RESOLUTION  
STEUBEN COUNTY LEGISLATURE  
BATH, NEW YORK**

DATE APPROVED : 10/23/2023 INTRO. NO. : 19-19  
PERM. NO. : 222-23 INTRO. DATE: 10/23/2023

INTRO. BY : S. Van Etten SECONDED BY : K. Fitzpatrick

**VOTE:**

ROLL CALL	<u>      </u>	YES	<u>      </u>	AMENDED	<u>      </u>	LOST	<u>      </u>
ADOPTED	<u>  X  </u>	NO	<u>      </u>	TABLED	<u>      </u>	W/DRWN	<u>      </u>
ACCLAMATION	<u>  X  </u>	ABSTN'D	<u>      </u>	POSTPONED	<u>      </u>		
		ABSENT	<u>      </u>	REF'D/COM	<u>      </u>		

**COMMITTEES:**

       Y:        N:        Y:        N:        Y:        N:       

**TITLE: SETTING THE DATE, TIME AND PLACE OF THE MEETING FOR THE ORGANIZATION OF THE STEUBEN COUNTY LEGISLATURE FOR THE YEAR 2024.**

Pursuant to Section 151 and Section 450 of the County Law of the State of New York.

**BE IT RESOLVED**, this Steuben County Legislature shall meet at the Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, 20 East Morris Street in the Village of Bath, New York, on Monday, the 2<sup>nd</sup> day of January 2024, at 10:00 a.m. for the purpose of the transaction of any business that may properly come before any regular meeting of this Legislature; and be it further

**RESOLVED**, the Clerk of this Legislature shall forward the necessary, proper and legal notice of the above meeting to all County Legislators and Department Heads of the County of Steuben.

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

I, the undersigned, Clerk of the Steuben County Legislature, **DO HEREBY CERTIFY**, that the foregoing is a copy of a resolution duly adopted by said County Legislature while in session in the Legislative Chambers in the Village of Bath, New York, October 23, 2023; that it is a correct transcript therefrom and of the whole of said original.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and the seal of the said County Legislature at Bath, New York, October 23, 2023.

  
