

STEBEN COUNTY ADMINISTRATION COMMITTEE

Special Meeting

Monday, October 23, 2023

9:40 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE:	Brian C. Schu, Chair Hilda T. Lando	Robert V. Nichols, Vice Chair Gary D. Swackhamer	Kelly H. Fitzpatrick
STAFF:	Jack K. Wheeler Brenda Scotchmer Lindsay Rice	Christopher Brewer Nate Alderman Lynn Lewis	Jennifer Prossick Jennifer DeMonstoy Tim Marshall
LEGISLATORS:	Scott J. Van Etten James Kuhl John V. Malter Frederick G. Potter	K. Michael Hanna Wendy Lozo Aaron I. Mullen	Jeffrey P. Horton Steven P. Maio Nicholas D. Pelham
OTHERS:	Mary Perham Brian O'Neil, WLEA Natalie Abruzzo, WSKG News		

I. CALL TO ORDER

Mr. Schu called the meeting to order at 9:30 a.m.

II. GENERAL BUSINESS

A. Community Services

1. **Request to Appoint Deputy Director Above the Mid-Point** – Ms. Lewis requested authorization to appoint Auralee Jefferds, Deputy Director, above the mid-point of Management Grade J, Step 9 at an annual salary of \$95,885. She noted that Ms. Jefferds was appointed Adult Clinic Coordinator three and a half years ago during COVID. Her appointment has been provisional since that time as no test had been given. The test was given last year and she would like to appoint Ms. Jefferds where she would have been had she been receiving her increments.

Mr. Malter asked what is her current salary? Ms. Lewis replied \$87,652. Mr. Schu commented we recently talked about this issue with other positions. Mr. Alderman stated correct. We did an MOA with the Main Unit to correct that, however, this is an individual who fell in between dates.

MOTION: AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO APPOINT AURALEE JEFFERDS, DEPUTY DIRECTOR, ABOVE THE MID-POINT OF MANAGEMENT GRADE J AT STEP 9 FOR AN ANNUAL SALARY OF \$95,885 MADE BY MRS. LANDO. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MS. FITZPATRICK. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature