

**STEUBEN COUNTY FINANCE COMMITTEE**

*Tuesday, August 8, 2023*

*10:27 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Gary D. Swackhamer, Chair Kelly H. Fitzpatrick, Vice Chair Jeffrey P. Horton  
John V. Malter Brian C. Schu

**STAFF:** Jack K. Wheeler Christopher Brewer Jennifer Prossick  
Craig Patrick Eric Rose Tim Marshall  
Christine Towner Wendy Jordan Vicky Olin  
Mitch Alger Tammy Hurd-Harvey

**LEGISLATORS:** Scott J. Van Etten Carol A. Ferratella Hilda T. Lando  
Wendy Lozo Nicholas D. Pelham Frederick G. Potter

**OTHERS:** Joe Tobia

**I. CALL TO ORDER**

Mr. Swackhamer called the meeting to order at 10:27 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 11, 2023, AND JULY 24, 2023, MEETINGS MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**II. DEPARTMENT REQUESTS**

A. Office for the Aging

1. **Approval of Wegmans Grant** – Ms. Towner requested authorization to accept the Wegmans grant in the amount of \$2,000. These funds will be used for the Health File/File of Life Project.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT A \$2,000 GRANT FROM WEGMANS FOR THE HEALTH FILE/FILE OF LIFE PROJECT MADE BY MR. MALTER. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. Emergency Services/E-911

1. **Purchase of IT Equipment for 911 CAD Project** – Mr. Marshall requested authorization to spend up to \$470,000 from the Dispatch Improvements Capital Project for the purchase of IT equipment for the new CAD system.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC SAFETY TO SPEND UP TO \$470,000 OUT OF THE DISPATCH IMPROVEMENTS CAPITAL PROJECT FOR THE PURCHASE OF IT EQUIPMENT FOR THE NEW CAD SYSTEM MADE BY MS. FITZPATRICK. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. District Attorney's Office

1. **Budget Transfer** – Mr. Wheeler requested authorization to transfer \$22,200 in DSS funding from 2022 for the CAC (Child Advocacy Center) Investigator to the 2023 budget.

**MOTION: AUTHORIZING THE TRANSFER OF \$22,200 IN DEPARTMENT OF SOCIAL SERVICES FUNDING FROM THE 2022 BUDGET INTO THE 2023 BUDGET FOR THE CAC (CHILD ADVOCACY CENTER) INVESTIGATOR MADE BY MR. HORTON. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

D. Sheriff's Office

1. **Accept Donation from Robert Austin American Legion in Campbell** – Mr. Wheeler requested authorization for the Sheriff to accept a \$150.00 donation from the Robert Austin American Legion in Campbell.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A DONATION IN THE AMOUNT OF \$150.00 FROM THE ROBERT AUSTIN AMERICAN LEGION IN CAMPBELL MADE BY MR. HORTON. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Accept Donation from South Corning United Methodist Church** – Mr. Wheeler requested authorization for the Sheriff to accept the donation of a \$50.00 gift card from the South Corning United Methodist Church.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A DONATION OF A \$50.00 GIFT CARD FROM THE SOUTH CORNING UNITED METHODIST CHURCH MADE BY MR. HORTON. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Accept Donation from Steuben County Sheriff's Foundation** – Mr. Wheeler requested authorization for the Sheriff to accept a \$3,200 donation from the Steuben County Sheriff's Foundation to help offset the cost of concrete at the picnic area and the K-9 kennels at the Public Safety Building.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A DONATION IN THE AMOUNT OF \$3,200.00 FROM THE STEUBEN COUNTY SHERIFF'S FOUNDATION TO BE USED TO HELP OFFSET THE COST OF CONCRETE AT THE PICNIC AREA AND THE K-9 KENNELS AT THE PUBLIC SAFETY BUILDING MADE BY MR. HORTON. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Ms. Fitzpatrick requested a copy of the 990 filing for the Steuben County Sheriff's Association.

E. Public Works

1. **Appropriate CHIPS Funding for Wood Road Bridge Improvements** – Mr. Rose requested authorization to appropriate \$100,000 in CHIPS funding for the Wood Road Bridge Improvements. These improvements will include a new wood deck, connections and paving. Mr. Wheeler noted this bridge is on the National Historic Register.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE \$100,000 IN CHIPS FUNDING FOR THE WOOD ROAD BRIDGE IMPROVEMENTS MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Budget Transfer** – Mr. Rose requested authorization to transfer \$37,763.52 in Extreme Winter Recovery funds from the Dry Run Bridge and \$46,592.52 in Extreme Winter Recovery funds from the Five Corner Bridge and appropriate to the CR 41 Bridge.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$37,763.52 IN EXTREME WINTER RECOVERY FUNDS FROM THE DRY RUN BRIDGE AND \$46,592.52 IN EXTREME WINTER RECOVERY FUNDS FROM THE FIVE CORNER BRIDGE AND APPROPRIATE TO THE CR 41 BRIDGE MADE BY MR. SCHU. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Major Equipment** – Mr. Rose requested authorization to add a walking floor trailer for the Hornell Transfer Station to the Landfill Major Equipment list.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADD A WALKING FLOOR TRAILER FOR THE HORNELL TRANSFER STATION TO THE LANDFILL MAJOR EQUIPMENT LIST MADE BY MS. FITZPATRICK. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

F. Commissioner of Finance

1. **Monthly Reports** – Mrs. Hurd-Harvey presented the monthly reports for review.

G. County Manager

1. **ALERRT Training Conference** - Mr. Wheeler requested authorization to utilize \$7,450 from the General Fund Balance to send four individuals to the ALERRT Training Conference for Active Shooter Trainer Certification. He will be entering into an MOU with the Canisteo Village Police Department to send Chief Amidon to this training.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO USE \$7,450 FROM THE GENERAL FUND BALANCE TO SEND FOUR INDIVIDUALS TO THE ALERRT TRAINING CONFERENCE FOR ACTIVE SHOOTER TRAINER CERTIFICATION MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. SCHU. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: RESCINDING THE ACTION OF THE MAY 9, 2023, FINANCE COMMITTEE MEETING RELATIVE TO THE PRIVATE SALE OF THE FOLLOWING PARCELS TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION: PARCEL #349.08-02-068.000, SITUATE IN THE VILLAGE OF ADDISON; PARCEL #158.07-01-038.000, SITUATE IN THE VILLAGE OF BATH; AND PARCEL #158.07-01-036.000, SITUATE IN THE VILLAGE OF BATH MADE BY MR. HORTON. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, September 12, 2023 at 9:03 a.m.**

**Agenda items due to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, September 6, 2023**