

STEBEN COUNTY LAND BANK CORPORATION (SCLBC)

Tuesday, August 8, 2023

11:00 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

PRESENT: Hilda T. Lando, Chair, Steuben County Legislator – District 2
Scott J. Van Etten, Vice Chair, Steuben County Legislature Chairman – District 13
Jack K. Wheeler, Steuben County Manager
Tammy Hurd-Harvey, Steuben County Commissioner of Finance
John Buckley, Mayor, City of Hornell
Michael Parks, Mayor, Village of Wayland

OTHERS: Christopher Brewer, Deputy County Manager, SCLBC Executive Director
Jennifer Prossick, Steuben County Attorney
Mitch Alger, Deputy Commissioner of Finance
Elizabeth Hunt, Arbor Development
Tara Dietrich, Arbor Development
Kelly H. Fitzpatrick, Steuben County Legislator – District 3
Carol A. Ferratella, Steuben County Legislator – District 13
Wendy Lozo, Steuben County Legislator – District 9
Nicholas D. Pelham, Steuben County Legislator – District 3

ABSENT: Mark Ryckman, Corning City Manager

I. CALL TO ORDER

Mrs. Lando called the meeting to order at 11:00 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JULY 11, 2023, MEETING MADE BY MRS. HURD-HARVEY. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

III. DISCUSSION/ACTION ITEMS

A. *Treasurer's Report* – Mr. Alger presented the Treasurer's Report for review. He noted the balance is \$345,162.00

B. *Demolition Bid Award* – Mr. Brewer stated they put out a bid for the demolition of the four properties located at 5234 CR 125, Campbell; 4776 Taft Road, Campbell; 2825 Main Street, Corning; and 10408 Lower Pace Road, Corning. This was a very competitive bid and they received responses from CYRCO and MJR. The vendors were allowed to bid each property separately, or combined. He recommended awarding the bid to the low bidder, MJR for all four properties for a total cost of \$45,900. The completion date will be by the end of October.

MOTION: AWARDING THE BID FOR THE DEMOLITION OF THE FOLLOWING PROPERTIES: 5234 CR 125, CAMPBELL; 4776 TAFT ROAD, CAMPBELL; 2825 MAIN STREET, CORNING; AND 10408 LOWER PACE ROAD, CORNING TO THE LOW BIDDER, MJR FOR A TOTAL COST OF \$45,900.00 MADE BY MR. WHEELER. SECONDED BY MAYOR BUCKLEY. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

C. *Status of Demolitions and Rehabs* – Mr. Brewer stated all projects are moving forward. He noted that Mr. Madison is working on the specs for the two rehabs. He requested authorization to issue the RFP for the two rehab properties. We would anticipate award in October/November.

MOTION: AUTHORIZING THE EXECUTIVE DIRECTOR OF THE STEUBEN COUNTY LAND BANK TO ISSUE AN RFP FOR THE TWO REHAB PROJECTS MADE BY MAYOR BUCKLEY. SECONDED BY MAYOR PARKS. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

D. *Habitat for Humanity* – Mr. Brewer stated he has not had a recent update. The Land Bank’s attorney, Jeff Squires, is working on the MOU for the Fenderson Street Extension property. He has not heard any more on the East Washington Street property which is being done in partnership with Corning Housing Partners. Mrs. Lando commented they were going to rebid the siding. She asked if their recent fire has complicated things? Ms. Hunt replied we have asked them to rebid the siding. We have not heard from them since the fire.

E. *Demolition Properties* – Mr. Van Etten asked what is the plan for the properties after they are demolished? Mr. Brewer replied there is an individual who is interest in the Taft Road, Campbell property. The two Corning properties will be easy to sell as they are larger lots. He stated the Lower Pace Road property is a few acres. The property CR 125 in Campbell will entail a lot of work.

IV. OTHER BUSINESS

A. *Next Meeting* – The next meeting is scheduled for Wednesday, September 6, 2023, at 11:00 a.m.

MOTION: TO ADJOURN MADE BY MR. VAN ETTEN. SECONDED BY MRS. HURD-HARVEY. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature