

STEBEN COUNTY AD HOC OFFICE SPACE COMMITTEE

Tuesday, March 14, 2023

11:00 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Brian C. Schu	John V. Malter, Vice Chair Gary D. Swackhamer	Robert V. Nichols Scott J. Van Etten
STAFF:	Jack K. Wheeler Jennifer Galvan	Christopher Brewer Brenda Scotchmer	Jennifer Prossick
LEGISLATORS:	Kelly H. Fitzpatrick Nicholas D. Pelham	Jeffrey P. Horton Frederick G. Potter	Wendy Lozo

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 11:00 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 14, 2023, MEETING MADE BY MR. SCHU. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

III. NEW BUSINESS

A. County Manager

1. **Correcting NYSEG Payment** – Mr. Brewer stated last month the committee approved a change order for NYSEG in the estimated amount of \$12,237 for the pole relocation at the Mt. Washington Shop. When we received the invoice, the amount was \$12,327, which was \$90.00 higher than what was approved.

MOTION: AUTHORIZING THE APPROVAL OF THE CHANGE ORDER FOR NYSEG FOR SITE WORK RELATIVE TO THE ELECTRICAL SERVICE RELOCATION AT THE MT. WASHINGTON SHOP FOR THE ACTUAL INVOICED AMOUNT OF \$12,327 MADE BY MR. SCHU. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

2. **Public Health Shelving Purchase** – Mr. Wheeler informed the committee that the shelving units they were purchasing for Public Health space at the Civil Defense Center are \$3,300 and the big Public Health COVID grants will be paying for that.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 6-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature