

STEBEN COUNTY AD HOC OFFICE SPACE COMMITTEE

Tuesday, March 12, 2024

10:40 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Scott J. Van Etten	Frederick G. Potter, Vice Chair	Jeffrey P. Horton
STAFF:	Jack K. Wheeler Tammy Hurd-Harvey	Christopher Brewer Mitch Alger	Jennifer Prossick Susan Housworth
LEGISLATORS:	Kelly H. Fitzpatrick Gary D. Swackhamer	Wendy Lozo William A. Thew	Robert V. Nichols Joe Tobia (Zoom)
ABSENT:	K. Michael Hanna	Brian C. Schu	

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 10:40 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 13, 2024, MEETING MADE BY MR. POTTER, SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. NEW BUSINESS

A. County Manager

1. **Change Order / Repair – Mt. Washington Shop** – Mr. Brewer informed the committee that damage was done to the overhead door and the header at the Mt. Washington Shop. An employee was washing a ten-wheel truck with the box raised, got into the truck to pull into the shop and did not put the box down. The cost to repair is \$22,807. He requested authorization for a change order for the general contractor, Building Innovation Group, in an amount not to exceed \$25,000. Mr. Brewer stated there is \$168,000 available in the project contingency to cover this.

MOTION: AUTHORIZING A CHANGE ORDER IN AN AMOUNT NOT TO EXCEED \$25,000 TO BUILDING INNOVATION GROUP TO REPAIR THE OVERHEAD DOOR AT THE MT. WASHINGTON SHOP MADE BY MR. VAN ETTEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. VAN ETTEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature