

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Wednesday, March 1, 2023

10:50 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE:	Scott J. Van Etten Paul E. Van Caeselele	Carol A. Ferratella	James Kuhl
STAFF:	Jack K. Wheeler Eric Rose Tammy Hurd-Harvey	Christopher Brewer Todd Housel	Jennifer Prossick Andy Morse
LEGISLATORS:	Kelly H. Fitzpatrick Nicholas D. Pelham	Wendy Lozo Frederick G. Potter	John V. Malter
ABSENT:	Aaron I. Mullen, Chair	Hilda T. Lando, Vice Chair	
OTHERS:	Tess McKinley, Executive Director, Cornell Cooperative Extension Mary Perham		

Secretary's Note: Hilda Lando attended via Zoom, however, not under the Extraordinary Circumstance exemption.

I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 10:50 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 1, 2023, MEETING MADE BY MRS. FERRATELLA. SECONDED BY MR. KUHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. VAN ETTEN VOTING MEMBER)

III. DEPARTMENTAL REQUESTS

A. Buildings and Grounds

1. **Authorization to Solicit Bids for ProAction Parking Lot** – Mr. Rose requested authorization to solicit bids for the milling, paving and striping of the ProAction Parking Lot. He noted they have money in the budget for this project.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR THE MILLING, PAVING AND STRIPING OF THE PROACTION PARKING LOT MADE BY MR. VAN CAESELE. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. VAN ETTEN VOTING MEMBER)

B. Planning

1. **Agricultural District Inclusion Period** – Ms. Myers Shearing stated the inclusion period is February 15th through March 17th.

2. **Comprehensive Plan** – Mr. Van Etten asked when will there be another update on the Comprehensive Plan? Ms. Myers Shearing replied it will be sometime during March and may be done by Zoom. We will do public outreach and she would also encourage the Legislators to offer their input.

IV. OTHER BUSINESS

A. *2023 Goals* – Mr. Van Etten stated this item will be held until next month.

MOTION: TO ADJOURN MADE BY MR. VAN CAESELE. SECONDED BY MR. KUHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Wednesday, April 5, 2023

9:30 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Wednesday, March 29, 2023