

**STEBEN COUNTY PUBLIC WORKS COMMITTEE**

*Monday, February 6, 2023*

*9:45 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Robert V. Nichols, Chair Steven P. Maio	Frederick G. Potter, Vice Chair Nicholas D. Pelham	Wendy Lozo
<b>STAFF:</b>	Jack K. Wheeler Eric Rose Lisa Tracy Todd Housel	Christopher Brewer Nate Alderman Craig Patrick Tammy Hurd-Harvey	Jennifer Prossick Steve Orcutt Jennifer Galvan Cody Ryan
<b>LEGISLATORS:</b>	Scott J. Van Etten K. Michael Hanna Hilda T. Lando	Kelly H. Fitzpatrick Jeffrey P. Horton	Carol A. Ferratella James Kuhl

**I. CALL TO ORDER**

Mr. Nichols called the meeting to order at 9:45 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 9, 2023, MEETING MADE BY MR. POTTER. SECONDED BY MRS. LOZO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. HIGHWAY**

A. *Delta Engineers, Architects & Surveyors Consultant Services Contract Extension* – Mr. Rose requested authorization to extend the contract with Delta Engineers, Architects & Surveyors for one year at the 2023 rates. He noted the 2023 rates increased approximately 18 percent.

Mr. Nichols asked once you have a replacement for Steve Catherman, will you still need this contract? Mr. Rose replied we may not, but we may want to keep them on hand. Mr. Wheeler replied it will be for a minimum of six months, but potentially for a year. Mr. Rose commented they have done a great job and have been very reasonable with their pricing for the bridges. We pay an hourly rate.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXTEND THE CONTRACT WITH DELTA ENGINEERS, ARCHITECTS & SURVEYORS FOR ONE YEAR AT THE 2023 RATES MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. *Budget Transfers* – Mr. Rose requested approval of the 2022 year-end transfers to cover salaries and wages as follows: \$145,438.48 in the County Roads General Repairs, \$44,355.74 in Machinery Highway and \$23,691.39 in Parks. He noted that in the transfer for the Parks, that also includes \$7,246 being transferred out of the Machine Rent/Chargeback line item.

**MOTION: AUTHORIZING THE FOLLOWING 2022 YEAR-END TRANSFERS TO COVER SALARIES AND WAGES IN THE FOLLOWING COST CENTERS: \$145,438.48 IN THE COUNTY ROADS GENERAL REPAIRS COST CENTER; \$44,355.74 IN THE MACHINERY HIGHWAY COST CENTER AND \$23,691.39 IN THE PARKS COST CENTER MADE BY MRS. LOZO. SECONDED BY MR. MAIO.**

Mr. Van Etten asked with this transfer of \$200,000 into the 2022 salaries and wages line items, will we be over this year as well? Mr. Rose replied this was the result of the new Union Contract. Mrs. Hurd-Harvey stated another reason for the transfer is because they had a long-term employee retire and there would have been leave payouts. Mr. Wheeler commented for this year we budgeted what we planned to fill. Normally when you see these overages it is due to retirements and leave payouts.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. *Major Equipment Transfer* – Mr. Rose requested authorization to add \$30,000 for Government Surplus Equipment and to remove \$30,000 from the Tri-Axle Plow Trucks.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO AMEND THE MAJOR EQUIPMENT TO REFLECT A DECREASE OF \$30,000 FOR TRI-AXLE PLOW TRUCKS AND TO INCREASE GOVERNMENT SURPLUS EQUIPMENT \$30,000 MADE BY MR. PELHAM. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Potter asked will this leave you short in the plow truck line? Mr. Rose replied no. We will still have enough money to purchase four ten-wheel trucks at today's cost.

D. *2023 Road Projects Update* – Mr. Rose distributed a handout showing the proposed road and bridge schedule. We are projecting \$6,140,000 for the CHIP/PaveNY/Pave Our Potholes road projects and have included a 10 percent contingency for escalation. He noted that Extreme Winter Recovery appropriations will go to future bridge projects and toward the shortfall for the Smith Hill Road bridge project. When we receive our funding letter from the State we will come back for approval of these projects. Some of these projects may change after we see what the winter has done.

Mr. Van Etten asked are CHIPS and Extreme Winter Recovery funding holding at the same level? Mr. Wheeler replied yes. If the Governor does not put that funding in, that is a problem. The Legislature really loves this, so I would expect it. Mr. Housel stated prices are down right now, but are climbing. Next month we will see the real numbers as we will be sending out the bids for these projects.

**IV. LANDFILL**

A. *Erwin Internet Project* – Mr. Rose stated they have been working with the IT Department to install high speed internet at the Erwin Transfer Station. Currently they are using Verizon hotspots which are unreliable. If we tie into the fiber network, that will provide more dependable service. We have a quote for \$40,000 to use the existing conduit from the scale house to the transfer station; assuming the conduit is in good shape. The worst case scenario is we would need to put in new conduit. He requested authorization to spend up to \$73,000 out of the Southern Tier Fiber Capital Project for this project. Mr. Wheeler explained this is not inexpensive. To get the fiber across the railroad and then through the conduit is about 1.2 miles or so. The cost to go overhead is \$40,000 per mile. We will be going overhead across the railroad to the transfer station and then we have the conduit from the transfer station to the scale house. He stated the Legislature allocated over \$1 million for the laterals. There is \$446,000 in the Southern Tier Fiber Capital Project and we do not have any other projects on the horizon for use of those funds.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO SPEND UP TO \$73,000 OUT OF THE SOUTHERN TIER FIBER CAPITAL PROJECT FOR THE ERWIN INTERNET PROJECT MADE BY MRS. LOZO. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. *2023 Recycling Events* - Mr. Rose announced they are tentatively scheduling Household Hazardous Waste events at the Wayland Transfer Station on June 17<sup>th</sup> and the Erwin Transfer Station on September 16<sup>th</sup>. All paint will be covered by this event this year.

C. *Wayland Transfer Station Compactor* – Mr. Malter asked what is the status of this? Mr. Rose replied we are hoping to have the Compactor installed and tested February 13<sup>th</sup> through February 17<sup>th</sup> with start-up scheduled for February 18<sup>th</sup>.

D. *Recycling Bins for Erwin Transfer Station* – Mr. Rose requested authorization to purchase the remaining 8 recycling bins for the Erwin Transfer Station from Haul-All, and designating them a sole source vendor. The sole source designation has been approved by Purchasing, Law and the County Manager. He is not sure when they will be installed as they will need to do some infrastructure changes to the area where they will be installed.

**MOTION: RATIFYING HAUL-ALL AS A SOLE SOURCE VENDOR AND AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE THE REMAINING EIGHT (8) RECYCLING BINS FOR THE ERWIN TRANSFER STATION FOR \$90,006.90 MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. *Authorization to Purchase Slope Mower for Hornell Transfer Station* – Mr. Rose requested authorization to purchase a Seiner Slope Mower for \$24,417.60 from the Source Well National Purchasing Cooperative. This will be utilized at the Hornell Transfer Station. This machine is four-wheel drive and is made for high slopes.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE A SEINER SLOPE MOWER FOR \$24,417.60 FROM THE SOURCE WELL NATIONAL PURCHASING COOPERATIVE FOR THE HORNELL TRANSFER STATION MADE BY MR. PELHAM. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

V. **PERSONNEL**

A. **Reclassification** – Mr. Alderman requested authorization to reclassify a Senior Account Clerk, CSEA Grade G to a Senior Account Clerk-Typist, CSEA Grade I in the Public Works Department. He noted this position has morphed over time and the duties are better reflected in the higher title. Mr. Malter asked will this cost additional money? Mr. Alderman replied this will represent an increase of \$2,100.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE SENIOR ACCOUNT CLERK, CSEA GRADE G TO A SENIOR ACCOUNT CLERK-TYPIST, CSEA GRADE I IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MAIO. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

VI. **BIDS**

A. *Concrete Pumping Services*

**MOTION: AWARDING THE BID FOR CONCRETE PUMPING SERVICES TO THE SOLE BIDDER, CANANDAIGUA CONCRETE PUMPING, INC. MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. *Crane Rental Services – General Bridge Services*

**MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES – GENERAL BRIDGE SERVICES TO THE FOLLOWING BIDDERS BASED ON LOW PRICE AND AVAILABILITY: C.P. WARD, INC. AND SILVERLINE CONSTRUCTION, INC. MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. *Crane Rental Services – Precast Concrete Box Culverts*

**MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES – PRECAST CONCRETE BOX CULVERTS TO THE FOLLOWING BIDDERS BASED ON LOW PRICE AND AVAILABILITY: C.P. WARD, INC. AND SILVERLINE CONSTRUCTION MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

D. *Geotextile Materials and Waterproofing Membrane* – Mr. Rose recommended declaring Buffalo Concrete a non-responsive bidder as they did not submit a bid bond.

**MOTION: DECLARING BUFFALO CONCRETE ACCESSORIES A NON-RESPONSIVE BIDDER AND AWARDING THE BID FOR GEOTEXTILE MATERIALS AND WATERPROOFING MEMBRANE TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: CHEMUNG SUPPLY CORP. AND OGGI CONCRETE FORMS & ACCESSORIES MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. *Guide Rail Materials*

**MOTION: AWARDING THE BID FOR GUIDE RAIL MATERIALS TO THE SOLE BIDDER, CHEMUNG SUPPLY CORP. FOR A TOTAL COST OF \$341,510.70 MADE BY MR. POTTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

F. *Highway Construction – Equipment Rental*

**MOTION: AWARDING THE BID FOR HIGHWAY CONSTRUCTION – EQUIPMENT RENTAL TO THE FOLLOWING BIDDERS BASED ON LOWEST LINE ITEM PRICING: ALTA CONSTRUCTION EQUIPMENT NY, LLC AND GEORGE & SWEDE MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

G. *Leachate Treatment Plan Automatic Valves*

**MOTION: AWARDING THE BID FOR LEACHATE TREATMENT PLAN AUTOMATIC VALVES TO THE LOW BIDDER, KOESTER ASSOCIATES FOR A TOTAL PRICE OF \$38,530.00 MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

H. *Lubricants*

**MOTION: AWARDING THE BID FOR LUBRICANTS TO THE SOLE BIDDER, SUPERIOR LUBRICANTS CO., INC. FOR A TOTAL PRICE OF \$322,805.00 MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

I. *Stone Fill Trucking Services*

**MOTION: AWARDING THE BID FOR STONE FILL TRUCKING SERVICES TO THE FOLLOWING BIDDERS BASED ON LOWEST PRICE AND AVAILABILITY: CLARK TRUCKING; DGIEN TRUCKING, INC.; GOODRICH TRUCKING; AND LEON LACY, INC. MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

J. *Crushed Limestone*

**MOTION: AWARDING THE BID FOR CRUSHED LIMESTONE TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: DOLOMITE PRODUCTS COMPANY, INC.; AND SENECA STONE CORPORATION MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

K. *Marketing of Recyclable Material; Scrap Tires*

**MOTION: EXTENDING THE BID FOR THE MARKETING OF RECYCLABLE MATERIAL; SCRAP TIRES FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, TO THE SOLE BIDDER, GEITER DONE OF WNY MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**VII. OTHER BUSINESS**

A. *2023 Goals* – Mr. Nichols stated that the committee will be discussing the 2023 goals at the March meeting. One of my goals is to hire a Bridge Engineer to replace Steve Catherman. All of our goals are to improve the roads and bridges and we have a huge system, as well as to keep the landfill running. That takes a dedicated team to make it happen.

B. *TV Recycling* – Mr. Van Etten asked what has been the response with regard to waiving the fee for recycling TV's? Mr. Orcutt replied it has stayed about the same.

C. *2023 Bridge Schedule* – Mr. Van Etten asked does the bridge schedule include the one where we had put in an undersized culvert? Mr. Rose replied that is Englehart Road in the Town of Lindley and it is on the schedule this year.

D. *Shop Project* – Mr. Rose announced the Mt. Washington Shop is scheduled for demolition on February 12<sup>th</sup>. The Curtis Shop will be demolished around March 1<sup>st</sup>. He anticipates that they will be able to reach those goals. Mr. Van Etten asked is there any equipment that will need to be stored? Mr. Rose replied yes. We have some trailers. The Curtis Shop will be storing items on-site away from the construction area. With Mt. Washington, staff have been stripping items out for reuse. Mr. Horton told Mr. Rose to let him know if there was anything the Town of Campbell could do to help store equipment. Is there anything special we need to do in order to do that? Ms. Prossick replied we would just need a simple agreement to use storage during the construction phase. Mr. Rose stated that would be great. With the staging of steel, that would be very helpful.

**MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Monday, March 6, 2023**

**9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Tuesday, February 27, 2022**