

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Wednesday, February 4, 2026

9:30 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE: K. Michael Hanna, Chair Shannon Logsdon Michael J. Volino

STAFF: Jack K. Wheeler Christopher Brewer Tim Rosell
Curtis Warner Rochelle Casselbury Marie Myers Shearing
Eric Rose

LEGISLATORS: Kelly H. Fitzpatrick Justin Eberlin Nicholas D. Pelham
Frederick G. Potter Deborah Shannon Joseph Tobia
Scott V. Van Etten

ABSENT: Hilda T. Lando, Vice Chair (Zoom) Robert V. Nichols

OTHERS: Tess McKinley, Executive Director, Cornell Cooperative Extension (Steuben)
Eddie Van Stine, Public Information Specialist

Secretary's Note: Mrs. Lando attended via Zoom, however, not under the extraordinary circumstance exemption.

I. CALL TO ORDER

Mr. Hanna called the meeting to order at 9:30 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 7, 2026, AND JANUARY 21, 2026, MEETINGS MADE BY MR. VOLINO. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. DEPARTMENT REQUESTS

A. Buildings & Grounds

1. **Authorization to Spend out of Capital Project** – Mr. Rose requested authorization to spend \$75,000 out of the Bath Community Services Building Renovations Capital Project (COMSVCBATH). He stated they are finishing up work at the Bath office which included building space for up to six additional offices and tinting windows at the Hornell office. He noted there is \$108,000 available in the account and that all of the work has been done internally.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO SPEND \$75,000 OUT OF THE BATH COMMUNITY SERVICES BUILDING RENOVATIONS CAPITAL PROJECT (COMSVCBATH) MADE BY MRS. LOGSDON. SECONDED BY MR. VOLINO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Mr. Hanna asked is this building paid off? Mr. Wheeler stated no, we have a few years left for all three office locations.

B. Planning

1. **First Transit Contract** – Mr. Wheeler stated typically with this contract we receive the federal funds and pass those along to First Transit as the provider. Now, First Transit wants 1/12 of the estimated federal funds paid to them every month. Essentially you would be giving them that payment up front. If federal funds went away, we would have an opt-out in the contract. When we were acting as the pass-through, First Transit received the benefit of any additional federal funds that came in. In this case, we would retain any additional funding. There is a little bit of a risk as we are fronting the money, and waiting to be reimbursed. This will be a change in both practices and to the terms of the contract.

Mr. Van Etten asked what is the amount of the contract? Mr. Brewer stated the total contract is \$560,000 and they are requesting 1/12 of that per month minus the fare box. It actually will be less than \$560,000 because the fare box proceeds will be credited monthly. First Transit will have less risk because they will not have to wait for the funding, and they are basically doing this for the cash flow. Mr. Van Etten asked how often will we receive the federal payment? Mr. Brewer replied quarterly.

Ms. Fitzpatrick asked is this the same company that we were helping the City of Corning with? Mr. Wheeler stated yes, they are the only transportation provider. Ms. Fitzpatrick asked have they provided any kind of business plan to us? Mr. Wheeler stated not particularly. We are having some discussions and will be presenting items for consideration in either March or April. Discussion followed.

MOTION: AUTHORIZING THE DIRECTOR OF PLANNING TO AMEND THE CONTRACT WITH FIRST TRANSIT (TRANSDEV) TO REFLECT A MONTHLY PAYMENT OF 1/12 OF THE TOTAL CONTRACT AMOUNT MINUS THE FARE BOX PROCEEDS MADE BY MRS. LOGSDON. SECONDED BY MR. VOLINO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Authorization to Hold Second Public Hearing for CDBG Well/Septic Program** – Ms. Myers Shearing requested authorization to hold the second public hearing relative to the CDBG Well and Septic Project #1115WS336-23.

MOTION: AUTHORIZING THE DIRECTOR OF THE PLANNING DEPARTMENT TO HOLD THE SECOND PUBLIC HEARING RELATIVE TO CDBG PROJECT #1115WS336-23 MADE BY MRS. LOGSDON. SECONDED BY MR. VOLINO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

3. **30-Day Annual Inclusion Period** – Ms. Myers Shearing requested authorization to hold the 30-day annual inclusion period for agricultural districts from February 15th – March 17th.

MOTION: SETTING THE DATE FOR THE 30-DAY ANNUAL INCLUSION PERIOD FOR AGRICULTURAL DISTRICTS FROM FEBRUARY 15TH – MARCH 17TH MADE BY MRS. LOGSDON. SECONDED BY MR. VOLINO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

4. **Notice of Round 5 State Septic System Replacement Fund Program** – Ms. Myers Shearing informed the committee that Round 5 of the State Septic System Replacement Fund Program is open. Homeowners are eligible to apply who are within 250 feet of a designated, environmentally sensitive area. In Steuben County, that includes Keuka Lake, Waneta Lake, Smith Pond, Lake Demon and other small tributaries and creeks. This is not income-based. The septic system has to have failed or is likely to fail. This does not apply to new construction. This is a reimbursed based program; the homeowner pays and then they are reimbursed 50 percent of the cost, up to \$10,000. Mrs. Logsdon asked, is Loon Lake included? Ms. Myers Shearing stated no, they are not included. She noted DEC decides the criteria for the water bodies and determines what water bodies meet that criteria. We will do a public service campaign with Mr. Van Stine to help get the word out.

5. **PFAS Webinar** – Ms. Myers Shearing stated for anyone interested there is a webinar today regarding PFAS. Mr. Volino stated there is an information webinar on February 11th regarding biosolids, etc.

MOTION: TO ADJOURN MADE BY MRS. LOGSDON. SECONDED BY MR. VOLINO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Wednesday, March 6, 2026

9:30 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Wednesday, February 25, 2026