

**STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, February 4, 2026*

*9:00 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Joseph Tobia, Chair Nicholas D. Pelham	Frederick G. Potter, Vice Chair Debra Shannon	Justin Eberlin
<b>STAFF:</b>	Jack K. Wheeler Curtis Warner Christine Towner Lynn Gramley Jennifer DeMonstoy Eric Rose	Christopher Brewer Rochelle Casselbury Kathy Muller (Zoom) Auralee Jefferds Lindsay Rice Gary Smith	Tim Rosell Gabe Smalt Lise Reynolds Nate Alderman Matt Marmor Bill Caudill (Zoom)
<b>LEGISLATORS:</b>	Kelly H. Fitzpatrick Scott J. Van Etten	K. Michael Hanna Michael J. Volino	Shannon Logsdon
<b>OTHERS:</b>	Brian O’Neal, WLEA (Zoom) Youth In Government Interns (Zoom)		

**I. CALL TO ORDER**

Mr. Tobia called the meeting to order at 9:05 a.m. and asked Mr. Eberlin to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 7, 2026, MEETING MADE BY MR. PELHAM. SECONDED BY MS. SHANNON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REQUESTS**

A. Community Services

1. **Roll-Over Unused 2025 Opioid Funds to CASA-Trinity AIR Program for 2026** – Ms.

Gramley requested authorization to roll-over \$57,435.17 in unused 2025 Opioid Funds to CASA-Trinity for the AIR Program for 2026.

**MOTION: AUTHORIZING AND DIRECTING THE COMMISSIONER OF FINANCE TO ROLL-OVER UNUSED 2025 OPIOID FUNDS IN THE AMOUNT OF \$57,435.17 TO CASA-TRINITY TO BE USED IN 2026 FOR THE AIR PROGRAM MADE BY MR. POTTER. SECONDED BY MS. SHANON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Additional Allocation of Opioid Funds for 2026 CASA-Trinity Air Program** – Ms.

Gramley requested authorization to allocate an additional \$45,000 Opioid Funds to CASA-Trinity for 2026 for the AIR Program.

**MOTION: AUTHORIZING THE APPROPRIATION OF AN ADDITIONAL \$45,000 IN OPIOID FUNDS TO CASA-TRINITY FOR 2026 TO SUPPORT THE OPERATION OF THE AIR PROGRAM MADE BY MR. POTTER. SECONDED BY MS. SHANNON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. Office for the Aging

1. **Volunteer Recognition Event** – Mr. Smalt requested authorization to spend \$19,150 to hold the Annual Volunteer Recognition event at the Corning Museum of Glass for 250 attendees. He noted this event will also serve as a recruitment event. This will be paid for using RSVP grant funds.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND \$19,150.00 TO HOLD THE ANNUAL VOLUNTEER RECOGNITION EVENT AT THE CORNING MUSEUM OF GLASS MADE BY MR. POTTER. SECONDED BY MR. EBERLIN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Budget Transfer** – Mr. Smalt requested authorization to increase the 2025 budget revenue item for State Aid in the amount of \$44,882.06 and increasing the Other Expense line by the same amount. These are funds that will be used for the Hornell Senior Center project.

**MOTION: DIRECTING THE COMMISSIONER OF FINANCE TO INCREASE THE OFFICE FOR THE AGING 2025 REVENUE LINE FOR STATE AID AND THE OTHER EXPENSE LINE IN THE AMOUNT OF \$44,882.06 MADE BY MR. PELHAM. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Social Services

1. **New York State Shelter Arrears Eviction Forestallment (SAEF) Program Allocation** – Ms. Reynolds requested authorization to accept and appropriate the New York State Shelter Arrears Eviction Forestallment (SAEF) Program allocation in the amount of \$47,814.

**MOTION: ACCEPTING AND APPROPRIATING THE NEW YORK STATE SHELTER ARREARS EVICTION FORESTALLMENT (SAEF) PROGRAM ALLOCATION IN THE AMOUNT OF \$47,814.00 MADE BY MR. POTTER. SECONDED BY MR. EBERLIN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Warming Center** – Mr. Pelham stated last month he had requested information regarding the 501c(3) status of the warming center, and he has not received anything. Ms. Fitzpatrick stated she received it and will send it. Mr. Brewer stated we will make sure we send that out to everyone. Mr. Pelham asked have there been any overdoses at the warming center? Ms. Reynolds stated that she is not aware of any. Mr. Pelham stated that he has heard otherwise. Discussion followed.

D. Personnel

1. **Tuition Aid Requests**  
*a. Public Health* – Mr. Alderman requested approval of a tuition aid request for Micayla Decker who is taking courses toward her associate degree in nursing. She is taking 3 credit hours and we reimburse 50 percent of the cost upon completion. Total reimbursement will be \$777.00.

**MOTION: APPROVING THE TUITION AID REQUEST FOR MICAYLA DECKER, NURSE IN PUBLIC HEALTH, TO BE REIMBURSED FOR 3 CREDIT HOURS FOR A TOTAL COST OF \$777.00 UPON SUCCESSFUL COMPLETION MADE BY MR. PELHAM. SECONDED BY MS. SHANNON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

*b. Social Services* – Mr. Alderman requested approval of a tuition aid request for Christine Colley who is taking courses toward her master's in social work. She is taking 6 credit hours, and we reimburse 50 percent of the cost upon completion. Total reimbursement will be \$2,133.48.

**MOTION: APPROVING THE TUITION AID REQUEST FOR CHRISTINE COLLEY, SENIOR SOCIAL WORK ASSISTANT IN THE DEPARTMENT OF SOCIAL SERVICES, TO BE REIMBURSED FOR 6 CREDIT HOURS FOR A TOTAL COST OF \$2,133.48 UPON SUCCESSFUL COMPLETION MADE BY MR. PELHAM. SECONDED BY MS. SHANNON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, March 6, 2026  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, February 25, 2026**