

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, January 10, 2023

10:10 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE: Kelly H. Fitzpatrick, Vice Chair Jeffrey P. Horton John V. Malter
Brian C. Schu

STAFF: Jack K. Wheeler Christopher Brewer Jennifer Prossick
Kathy Muller Lise Reynolds Vicky Olin
Colleen Hauryski Tammy Hurd-Harvey Mitch Alger
James Allard Rob Wolverton

LEGISLATORS: Scott J. Van Etten Carol A. Ferratella Wendy Lozo
Robert V. Nichols Nicholas D. Pelham

ABSENT: Gary D. Swackhamer, Chair

I. CALL TO ORDER

Ms. Fitzpatrick called the meeting to order at 10:10 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 13, 2022, MEETING MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENT REQUESTS

A. Social Services

1. **Budget Adjustment** – Ms. Muller requested authorization to transfer 2022 unexpended funds in the amount of \$753,000 from Foster Care to Safety Net and Emergency Aid to Adults, along with the associated revenues. Once this transfer is complete, the County local share will net out on both budgets. We overspent in both the Safety Net and Emergency Aid to Adults programs.

MOTION: AUTHORIZING THE TRANSFER OF 2022 UNEXPENDED FUNDS IN THE AMOUNT OF \$753,000 FROM FOSTER CARE (ACCT #611900543506) AND APPROPRIATING \$700,000 TO ASSISTANCE PAYMENTS (ACCT #614000543503) AND \$53,000 TO ASSISTANCE PAYMENTS (ACCT #614200543503); DECREASING STATE REVENUE (ACCT #611900436190) \$229,500; INCREASING STATE REVENUE (ACCT #614000436400) \$203,000; AND INCREASING STATE REVENUE (ACCT #614200436420) \$26,500 MADE BY MR. MALTER. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Elections

1. **Budget Transfer to Pay Election Inspectors** – Mrs. Olin explained with the new MUNIS program, they added a line item for inspector training. However, when that was paid at the end of the year, it was paid out of the new line item instead of the old. She requested authorization to transfer \$71,270.63 from the new line item 518145 to the old line item 542305.

MOTION: AUTHORIZING THE COMMISSIONERS OF ELECTIONS TO TRANSFER \$71,270.63 FROM THE NEW LINE ITEM FOR ELECTION INSPECTORS (518145) TO THE OLD LINE ITEM (542305) MADE BY MR. MALTER. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Sheriff's Office

1. **Replacement K-9 Discussion** – Sheriff Allard stated K-9 Daimon passed away about one and a half months ago after having been with us for almost 11 years. We are looking to replace him with another K-9 to work with Sergeant Shutt. He stated he is requesting pre-authorization to receive that as a donation from the Sheriff's Foundation as they have the funding to purchase a replacement K-9. We will have only about a one week window to say yes or no when a K-9 becomes available.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT A DONATION OF A REPLACEMENT K-9 FROM THE SHERIFF'S FOUNDATION IN AN AMOUNT NOT TO EXCEED \$12,000 MADE BY MR. HORTON. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

D. Commissioner of Finance

1. **Monthly Reports** – Ms. Fitzpatrick asked with regard to the Purchase Orders, is there anything specifically that we should be looking for, or at? Mrs. Hurd-Harvey replied the only thing that shows on this report is the capital projects for equipment. Mr. Wheeler stated these reports are more for your information.

2. **Year-End Budget Adjustments** – Mrs. Hurd-Harvey stated she does not have any year-end budget transfers to present at this time. This will be a standing agenda item for the next few months.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. HORTON. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HORTON. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. OTHER BUSINESS

A. **Broadband** – Mr. Malter asked what is the status on the RFP for Broadband? Mr. Wheeler replied he is hoping to present that next month. One of the bidders needed to provide more detail and we have not yet received that. If we do not have that information prior to the February AIP Committee meeting, then the award will go to the other bidder.

B. **2023 Goals** – Mr. Van Etten stated as a reminder he would like the committees to finalize their goals by their March meetings.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Tuesday, February 14, 2023 at 9:30 a.m.**

**Agenda items due to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, February 8, 2022**