

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, January 5, 2026

10:00 a.m.

*Legislative Chambers, 3rd Floor, Annex Building
Bath, New York*

****MINUTES****

COMMITTEE:	Kelly H. Fitzpatrick Nicholas D. Pelham	Shannon Logsdon	Robert V. Nichols
STAFF:	Jack K. Wheeler Rochelle Casselbury Michele Kuhn Lisa Tracy	Christopher Brewer Lisa Rodbourn Todd Housel Billy Jefferds	Tim Rosell Curtis Warner Steve Orcutt
LEGISLATORS:	Paul E. Van Caeseele Jeffrey P. Horton Scott J. Van Etten	Justin Eberlin Hilda T. Lando Michael Volino	K. Michael Hanna Joseph Tobia Daniel Warriner
ABSENT:	Frederick G. Potter, Chair (Zoom)		
OTHERS:	Eddie Van Stine, Public Information Specialist Brian O’Neal, WLEA (Zoom)		

Secretary’s Note: Frederick Potter was authorized to attend attended via Zoom due to an extraordinary circumstance, however, was unable to connect to the correct link in order to use his audio and video.

I. CALL TO ORDER

Ms. Fitzpatrick called the meeting to order at 10:15 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 1, 2025, AND DECEMBER 15, 2025, MEETINGS MADE BY MR. NICHOLS. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. HIGHWAY

A. *Budget Transfer from Bridge Project Funds to Bridge Unassigned*

MOTION AUTHORIZING THE TRANSFER OF \$533,230.80 FROM VARIOUS 2025 BRIDGE PROJECT FUNDS TO THE BRIDGE UNASSIGNED FUND MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Budget Transfer from Bridge Unassigned Fund to 2026 Bridge Project Funds*

MOTION: AUTHORIZING THE TRANSFER OF \$966,000 FROM THE BRIDGE UNASSIGNED FUND TO VARIOUS 2026 BRIDGE PROJECT FUNDS MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Budget Transfer from Repair/Maintenance County Salt Storage to Capital Project*

MOTION: AUTHORIZING THE TRANSFER OF \$39,904.23 FROM THE REPAIR AND MAINTENANCE OF COUNTY SALT STORAGE LINE TO THE SALTBLDGS.6251 CAPITAL PROJECT MADE BY MR. NICHOLS. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Budget Transfer from 2025 Rip Rap to 2026 Rip Rap*

MOTION: AUTHORIZING THE TRANSFER OF \$955,319.55 FROM THE 2025 RIP RAP – DITCHES, SLOPES ACCOUNT TO THE 2026 RIP RAP – DITCHES, SLOPES ACCOUNT MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. *Budget Transfer from Flood 8/21 Accounts to Flood 8/24 Accounts*

MOTION: AUTHORIZING THE TRANSFER OF \$192,097 FROM THE FLOOD 8/21 ACCOUNTS TO THE FLOOD 8/24 ACCOUNTS MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. LANDFILLS

A. *Commercial Demolition Request* – Mr. Wheeler stated they have received a request from the Village of Bath to waive the cost of 330 tons of municipal construction and debris material (C&D). The rate is \$30.00 per ton and the total cost would be \$9,900. If you approve this request, under your policy, we will transfer \$9,900 from the Economic Development Fund to the Landfill to cover the tip fee. If the committee approves this project, this will be the only project for 2026. Mr. Wheeler noted before we can formally accept, the Village will need to show proof of ownership. Then we will take it through Finance for approval.

Mrs. Logsdon asked why would we approve this if we do not know whether they own it? Mr. Wheeler stated they may already own the parcel but just have not provided proof of ownership to the County. Mrs. Logsdon commented she would think that proof of ownership would have been required before submitting the application.

MOTION: APPROVING THE COMMERCIAL DEMOLITION REQUEST FROM THE VILLAGE OF BATH TO WAIVE THE COST OF 330 TONS OF MUNICIPAL C&D MATERIAL FOR A COST OF \$9,900, CONTINGENT UPON THE VILLAGE OF BATH PROVIDING PROOF OF OWNERSHIP OF THE PARCEL SITUATE AT 5-9 EXCHANGE STREET, BATH, WITHIN 90 DAYS MADE BY MR. PELHAM. SECONDED BY MR. NICHOLS. MOTION CARRIES 3-1 WITH MRS. LOGSDON OPPOSED.

V. BIDS

A. *Fisher Associates Engineer – Extension*

MOTION: EXTENDING THE CONTRACT WITH FISHER ASSOCIATES FOR ENGINEERING SERVICES UNDER THE SAME TERMS AND CONDITIONS FOR AN ADDITIONAL YEAR, EXPIRING DECEMBER 31, 2026, MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *RFP – Marketing of Scrap Metal/Tin Bales*

MOTION: AWARDING THE RFP FOR THE MARKETING OF SCRAP METAL/TIN BALES TO WEITSMAN SHREDDING MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Oxygen & Acetylene*

MOTION: AWARDING THE BID FOR OXYGEN & ACETYLENE TO THE LOW BIDDER, BRADLEY SUPPLY INC. FOR A TOTAL COST OF \$4,209.30 MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Crane Rental Services – General Bridge Services*

MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES – GENERAL BRIDGE SERVICES TO THE FOLLOWING BIDDERS BASED ON LOW PRICE AND AVAILABILITY: ABBEY SERVICES, CORP.; ALLISON CRANE AND RIGGING, LLC.; C.P. WARD, INC.; MANSFIELD CRANE SERVICE; AND SWARTHOUT RECYCLING MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. *Crane Rental Services – Precast Concrete Box Culverts*

MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES – PRECAST CONCRETE BOX CULVERTS TO THE FOLLOWING BIDDERS BASED ON LOW PRICE AND AVAILABILITY: ABBEY SERVICES, CORP.; ALLISON CRANE AND RIGGING, LLC.; C.P. WARD, INC.; MANSFIELD CRANE SERVICE AND SWARTHOUT RECYCLING MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. *Refurbishing of AL-JON Compactor Model: AL-JON ADV-500*

MOTION: AWARDING THE BID FOR THE REFURBISHING OF AL-JON COMPACTOR MODEL: AL-JON ADV-500 TO THE LOW BIDDER, BASCHMANN SERVICES FOR A TOTAL COST OF \$85,617.00 MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

G. *Code Enforcement Services – Mr. Housel recommended extending the contract with Charles A. Cagle.*

Mr. Pelham asked have we put out an RFP? Mr. Wheeler stated we have not done another RFP since the original. There are few licensed code enforcement officers in the County with the capacity to cover the necessary municipalities. Mr. Wheeler stated he would recommend moving forward with the contract and issue an RFP. You can extend the contract for whatever length of time you choose. Mr. Volino commented he thinks there are other code enforcement officers in the County that would be interested.

MOTION: EXTENDING THE CONTRACT WITH CHARLES A. CAGLE FOR CODE ENFORCEMENT SERVICES FOR THREE MONTHS AND AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING OFFICER, TO ISSUE AN RFP FOR CODE ENFORCEMENT SERVICES MADE BY MR. NICHOLS. SECONDED BY MR. PELHAM. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VI. **NEW BUSINESS**

A. *Winter Salt* – Mr. Housel stated we have been getting our winter salt from American Rock Salt, and we have been seeing delays in getting our orders in. During the recent ice storm that took place December 26, 2025 – December 28, 2025, we used 1,350 tons of salt for a cost of \$71,000. We used 2,930 tons of sand for a total cost of \$27,000. Our drivers spent 926 hours in the plow trucks, equating to \$37,000. Supervisors took their pickup trucks and plowed 177 hours for a cost of \$2,100. We used the loader 50.5 hours to load the plow trucks for a cost of \$1,700. Total labor hours were 1,340 for \$60,300. The total cost for this storm was \$200,000. Our guys dedicated a lot of their time, and they did an amazing job for us.

Ms. Fitzpatrick stated last year American Rock Salt ran out of salt. Mr. Housel stated yes, and they are barely keeping up with the municipalities they serve. We could petition New York State to let us utilize Cargill. Mr. Wheeler stated if there was a life safety issue we could do an emergency purchase. Ms. Fitzpatrick stated we are very grateful for the work you do. We are very lucky to have the infrastructure that we have, and you guys do a great job maintaining it. Thank you and please pass that word along. We appreciate it.

MOTION: TO ADJOURN MADE BY MR. PELHAM. SECONDED BY MRS. LOGSDON. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, February 2, 2026

9:30 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Monday, January 26, 2025