

**STEUBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, March 10, 2026*

*9:00 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, Bath, New York*

**This meeting may also be accessed via Zoom Webinar at:**

<https://steubencountynygov.zoom.us/j/83674777108?pwd=rNY0CWm4QB2cPnoREyt3aCVscXX0YX.1>

Or by dialing +1 646 558 8656 US (New York)

Webinar ID: 836 7477 7108

Password: 86963301

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [February 10, 2026](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

- A. Law Department (*Tim Rosell/Curtis Warner*)
1. **Notice of Claim(s)**
- B. Information Technology (*Rob Wolverton/Cody Ryan*)
1. **Corrective Action Plan**
- C. Real Property Tax Service Agency (*Larry Roach/Melissa Edwards*)
1. **Extend Current Contract for Tax Bill Printing and Mailing for 2026**
  2. **Tax Certiorari – Town of Hornellsville**
  3. **Amending Local Law Relative to Enrolled Volunteer Firefighter or Ambulance Worker**
  4. **Amending Local Law Relative to Senior Citizens Exemption Sliding Scale**
- D. Commissioner of Finance (*Mitch Alger/Stacy Housworth*)
1. **Granicus Contract Extension**
  2. **Authorization to Contract with Orrick, Herrington & Sutcliffe, LLP as Bond Counsel for Landfill Expansion**
  3. **Armory Associates, LLC Contract Extension**
- E. Personnel (*Nate Alderman/Jennifer DeMonstoy*)
1. **Community Services**
    - *Create One (1) Senior Social Work Assistant Position, CSEA Grade L (\$53,273 - \$78,801)*
  2. **Social Services**
    - *Create Two (2) Help Desk Technical Assistant Positions, CSEA Grade G (\$41,740 - \$61,743)*
    - *Create Two (2) Caseworker Positions, CSEA Grade K (\$50,736 - \$75,049)*
    - *Create One (1) Computer Operations Supervisor Position, CSEA Grade N (\$58,712 - \$86,878)*
- F. County Manager (*Jack Wheeler/Chris Brewer*)
1. **Enterprise Fleet Management Contract**
  2. **Empire Access Contract Extension**
  3. **City of Corning Claim - not to exceed \$12,147.90**
  4. **Recruiting Services RFP**
  5. [Administrative Code Amendment\(s\)](#)

**V. NEW BUSINESS**

**VI. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*