

**STEUBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, February 14, 2023*

*9:00 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building, Bath, New York*

**This meeting may also be accessed via Zoom teleconference at:**

<https://steubencountyny.gov.zoom.us/j/83200361738?pwd=c0lFYXo0ZkN6YlIBYkZHRVExck5oUT09>

Or by dialing +1 646 558 8656 US (New York)

Meeting ID: 832 0036 1738

Password: 50140762

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [January 10, 2023](#) and [January 23, 2023](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

- A. Real Property Tax Service Agency (*Wendy Jordan*)
1. **Tax Certiorari – City of Corning**
- B. Emergency Management Office (*Ken Forenz*)
1. **[Amending Local Law No. Two for the Year 2007, Relative to Providing an Exemption for Real Property Owned by an Enrolled Volunteer Firefighter or Ambulance Worker in an Amount of Ten Percent](#)**
- C. Purchasing (*Andy Morse*)
1. **Award Quarterly Copy Paper Bid**
  2. **Request Authorization to Issue Printing Services Bid**
- D. Personnel (*Nate Alderman/Jennifer DeMonstoy*)
1. **Reclassification – Community Services**
    - *Reclassify One Vacant Staff Social Worker, CSEA Grade L (\$47,890 - \$70,839) to Senior Social Worker, CSEA Grade O (\$55,438 - \$82,005)*
  2. **Reclassification – Public Health**
    - *Reclassify One Public Health Emergency Coordinator, CSEA Grade L (\$47,890 - \$70,839) to Public Health Specialist, CSEA Grade O (\$55,438 - \$82,005)*
    - *Reclassify One Public Health Education Coordinator, CSEA Grade L (\$47,890 - \$70,839) to Public Health Specialist, CSEA Grade O (\$55,438 - \$82,005)*
  3. **Reclassification – Social Services**
    - *Reclassify One Work-Relief On-Site Supervisor, CSEA Grade G (\$37,523 - \$55,504) to Senior Work-Relief On-Site Supervisor, CSEA Grade I (\$41,369 - \$61,194)*
  4. **Reclassification – Public Works**
    - *Reclassify One Senior Account Clerk, CSEA Grade G (\$37,523 - \$55,504) to Senior Account Clerk-Typist, CSEA Grade I (\$41,369 - \$61,194)*
  5. **Appointing Professional Engineer above Mid-Point of Management Grade K, Step 6 (\$96,588)**
- E. County Manager (*Jack Wheeler/Chris Brewer*)
1. **Memorializing the Governor and Legislature to Continue Pass-Through eFMAP Funding**
  2. **Home Rule Request – Additional Mortgage Tax Extension**

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*