

STEBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, January 9, 2024

9:00 a.m.

Legislative Chambers, 3rd Floor, Annex Building, Bath, New York

This meeting may also be accessed via Zoom teleconference at:

<https://steubencountyny.gov.zoom.us/j/88912225061?pwd=akE1bGE0QjNmZi9KTFRpSVRCRHZUZz09>

Or by dialing +1 646 558 8656 US (New York)

Meeting ID: 889 1222 5061

Password: 82869391

****AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [December 12, 2023](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **Department of Social Services**

- *Request to Appoint a Deputy Commissioner of Social Services Above Mid-Point (Management Grade I, Step 10 - \$89,609)*

B. Commissioner of Finance (*Tammy Hurd-Harvey/Mitch Alger*)

1. **Extend Contract with MissionSquare (Deferred Compensation Administration)**

C. County Manager (*Jack Wheeler/Chris Brewer*)

1. **Appointments**

a. *Historian*

2. **Contracts**

- *SHI International Corp. (Social Media Archiving Services)*

3. **Authorization to Issue RFP for CSEA Main Unit Salary Study and Management Salary and Benefits Review**

V. OTHER BUSINESS

VI. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.